

The meeting of the Douglass Township Board of Supervisors was called to order at 7:05 P.M. Attending were Chairman Josh Stouch, Vice Chairman Tom Wynne, Supervisor Alan Keiser, Solicitor Robert Brant, Khal Hassan of Pennoni & Associates, Pete Hiryak, Andrew Duncan, Chief Templin, and approximately 6 residents/developers.

Mr. Stouch led in the Pledge of Allegiance and announced that an Executive Session was held tonight prior to the meeting from approximately 6:00pm to 6:55pm involving real estate matters. No decisions or votes were taken. A reporter was present for the meeting. The meeting room was set up for social distancing, proper PPE was used by the public.

Mr. Stouch asked if there were any additions, corrections, or comments to the minutes of December 7th, 2020 Board of Supervisors Meeting, none were given.

A motion was made by Mr. Keiser, seconded by Mr. Wynne to approve the minutes of the December 7th, 2020 Board of Supervisors Meeting. Keiser-Aye, Stouch-Abstain, Wynne-Aye. Motion passed.

Mr. Stouch asked if there were any questions, comments, or corrections to the December 21st, 2020 Board of Supervisors Agenda, none were given.

A motion was made by Mr. Wynne, seconded by Mr. Stouch to approve the December 21st, 2020 Board of Supervisors Agenda as presented. Keiser-Aye, Stouch-Aye, Wynne-Aye. Motion passed.

GF&R and GACAS Reports – Andrew Duncan

Copies of the reports are available in the lobby to limit the amount of people at the meetings due to COVID safety. No questions were given.

A motion was made by Mr. Stouch, seconded by Mr. Keiser to accept the Gilbertsville Area Community Ambulance Service and the Gilbertsville Fire & Rescue Written Reports as presented. Keiser-Aye, Stouch-Aye, Wynne-Aye. Motion passed.

Police Department Report – Chief Templin

November 2020 Statistics Written Report will be attached with December 21st, 2020 minutes. Mental Health Evaluations General Order - Act 59 of 2020 was signed into law on July 14th, 2020 (Title 44 PA General Assembly Chapter 7 Mental Health Evaluations) that will impact our police department. It will bestow more responsibilities on the Douglass Township Police Department/Douglass Township when it comes to providing mental health evaluations to our police officers under certain circumstances. I have crafted General Order 123.1 Mental Health Evaluations that follows the law. This new General Order will keep our police department in compliance with the law, free from liability for non-compliance, and will cause no interruption in our government funding because of complying. Mr. Brant reviewed the General Order and revised accordingly. Chief Templin approval of General Order 123.1, no questions were given.

A motion was made by Mr. Stouch, seconded by Mr. Wynne to approve Mental Health Evaluations General Order 123.1. Keiser-Aye, Stouch, Wynne-Aye. Motion passed.

A motion was made by Mr. Stouch, seconded by Mr. Wynne to accept the Police Department Written Report as presented. Keiser-Aye, Stouch, Wynne-Aye. Motion passed.

Chief Templin stated that the recipient for this year's No Shave November proceeds is Joseph (JJ) Pollock, an 8-year old boy who resides in Pottstown and has been diagnosed with Kidney Cancer (Wilms Tumor). JJ will be home for Christmas and now due to the pandemic we are planning a drive by of JJ's home on December 23, 2020 to drop off gifts and donations to the family.

Treasurer's Report (Authorization to pay the bills) – Peter Hiryak

Manager Hiryak stated that the bills to be paid for December 2020 total \$188,303.50. No questions were given on the bills. Copies of the full report are available in the lobby.

A motion was made by Mr. Wynne, seconded by Mr. Stouch for authorization to pay the December 2020 Unpaid Bills in the amount of \$188,303.50. Keiser-Aye, Wynne-Aye, Stouch-Aye. Motion passed.

Manager's Report - Pete Hiryak

1. The Manager reviewed the upcoming meetings as follows: Monday January 4th, 2021 BOS Agenda Meeting @ 6:30pm, BOS Reorganization Meeting @ 7pm, Thursday January 14th, 2021 P/A Reorganization Meeting @ 7pm, No Workshop. 2021 Meetings will be advertised.
2. 2021 Budget \$4,587,000.00 (BOS Approval Required) – Manager Hiryak stated that the 2021 Budget is balanced at 2.6 mills for the General Fund. A resident asked if that included trash or is that different, the manager replied that the trash will now be billed to each resident by the hauler and is not included in the budget.

A motion was made by Mr. Keiser, seconded by Mr. Wynne to approve the 2021 Balanced Budget at \$4,587,000.00, 2.6 mills. Keiser-Aye, Stouch-Aye, Wynne-Aye. Motion passed.

3. 2021 Tax Resolution (BOS Approval Required) – the manager stated that the 2021 Tax Resolution consists of a 2.6 mills tax rate for the General Fund and a .4 mills Fire Tax for a total tax rate of 3.0 mills. Mr. Kolb asked will we see the money transactions to the Gilbertsville Ambulance, Mr. Stouch replied that GACAS is not a part of this tax at this time. He also asked would we see the transactions to the Fire Company, Mr. Duncan replied that the Fire Company will report what is received and what is paid out involving the fire tax. Mr. Kolb asked if this would be reported every month, Mr. Brant suggested that the reports to be quarterly. Mr. Duncan was asked to briefly review what the fire tax would cover. Mr. Duncan stated that for five years we have been discussing the funding for the fire equipment building, due to COVID restrictions the fire company lost all fundraising opportunities and having only a 13% return this year from the fundraising letters we found it necessary for a fire tax to sustain the fire company. We have received grants for certain items however the trucks must be replaced along with a new 2.7 million dollars building to house the equipment with a loan payment of \$13,000.00 per month. Mr. Stouch stated the 2nd Class Township Code requires the Township to provide fire services. Mr. Duncan stated that there are 35 volunteer firefighters that are fully trained, they do not receive pay. No questions were given.

A motion was made by Mr. Stouch, seconded by Mr. Wynne to adopt the 2021 Tax Resolution for 3.0 mills (which includes .4mills Fire Tax adopted in November 2020). Keiser-Aye, Stouch-Aye, Wynne-Aye. Motion passed.

4. Zern Tract Phase I, Escrow Release #12 (\$25,892.89) – a letter from Pennoni Engineering dated December 15th, 2020 recommended the release of \$25,892.89 based on their observations of the work performed.

A motion was made by Mr. Stouch, seconded by Mr. Wynne for approval of the Zern Tract Phase I Escrow Release #12, based on the Engineers recommendation, in the amount of \$25,892.89 for the work performed. Keiser-Aye, Stouch-Aye, Wynne-Aye. Motion passed.

5. Act 209 Advisory Committee – Letter of Recommendation to BOS for TCIP (BOS Authorization to prepare the TCIP Resolution) – At a public hearing held on December 10th, 2020 the Township's Act 209 Advisory Committee voted unanimously to approve and recommend to the BOS to adopt the Transportation Capital Improvements Plan (TCIP). Mr. Stouch thanked Mr. Hunter, Mr. Link, Mr. Rick, Mr. Herb, Mr. Carpenter, Mr. Hagadorn, Mr. Updegrove, Mr. Reitz, and Mr. Wynne for all their work on the Act 209 Advisory Committee.

A motion was made by Mr. Stouch, seconded by Mr. Keiser to Authorize Solicitor Brant to prepare the resolution for the Transportation Capital Improvements Plan. Keiser-Aye, Stouch-Aye, Wynne-Aye. Motion passed.

A motion was made by Mr. Keiser, seconded by Mr. Wynne to accept the Manager's Report as presented. Keiser-Aye, Stouch-Aye, Wynne-Aye. Motion passed.

Old Business/New Business

Hallowell Tract Phase I Waiver Request – A waiver was requested by the applicant from SALDO Section 411.9.F from using reinforced concrete pipe (RCP) for storm drainage to use HDPE for the off-site piping already proposed on Congo Rd. Pennoni Engineering agreed and will document accordingly.

A motion was made by Mr. Stouch, seconded by Mr. Wynne to approve the waiver request of Hallowell Tract Phase I from SALDO Section 411.9.F for the off-site HDPE piping already proposed on Congo Rd from RCP to HDPE. Keiser-Aye, Stouch-Aye, Wynne-Aye. Motion passed.

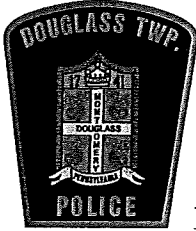
Public Comment

Several residents questioned the change in the trash/recycling collection in 2021, Mr. Duncan was asked to give a brief overview. Mr. Duncan stated that well over 18 months ago we have been working on the new trash/recycling contract involving a tote system, the current contract expires at the end of December 2020. We have had the new totes displayed in the lobby for view by the Township residents since October/November of 2019, this will eliminate the Pay-As-You-Throw trash bag program which is no longer sustaining the entire program. All trash haulers are using these tote containers as it is less labor intensive using a mechanical arm to gather and empty the totes. Advanced Disposal/Waste Management was awarded the new 5-year contract to begin on January 4th, 2021 at a cost of \$77.25 per quarter billed directly to each property owner, it costs \$6 per week per house to collect trash & recycling in the Township, delivery of a 96-gallon tote and a 96-gallon recycling tote, one free bulk item per month, cardboard may now be flattened and placed inside recycling tote for collection however you may still take cardboard to the recycling center, this also includes funding of the existing recycling center and leaf collection services to the Township residents. The trash haulers did not bid on the smaller containers. The goal was to have notifications sent to the residents by Thanksgiving however with delays between the printing supplier, Advanced Disposal/Waste Management, and the Post Office the notifications are not being disbursed. Information is listed on the Townships Website, Recycling Facebook, and the Police Facebook. Totes should be delivered the week before Christmas with more information attached to the containers, you may use any bag for inside the trash tote. The developments that have their own trash system will not be able to use the recycling center services because they do not help fund the center, businesses or apartment buildings that use dumpsters will also be restricted from using the recycling center. Mr. Duncan stated that the new tote system could possibly generate more recycling tonnage gaining more grants for recycling. Mr. Stouch stated that we will never be able to satisfy everybody however we must make the best decision for the Township, this also limits the wear & tear on the roadways by reducing the number of haulers traveling the roads. A resident complained that nobody shovels their sidewalks, Mr. Stouch said the next time it snows if they do not shovel the sidewalks after 24 hours call the Township. Mr. Duncan added that there is a complaint form on the website that you can fill out and submit. Mr. Stouch stated that this is the last meeting of 2020 and he wanted to thank the entire staff, Board of Supervisors, and professional staff for doing an incredible job in getting a lot of work accomplished in a very trying year.

A motion was made by Mr. Stouch, seconded by Mr. Keiser to adjourn the meeting at 7:53pm. Keiser-Aye, Stouch-Aye, Wynne-Aye. Motion passed.

The next Board of Supervisor's Meeting will be held on Monday, January 4th, 2021 @ 7 pm.

Respectfully submitted by,
Marcy Meitzler



DOUGLASS TOWNSHIP POLICE DEPARTMENT



MONTHLY REPORT

1. **November 2020 Statistics**
2. **We have selected the recipient for this year's No Shave November event. His name is Joseph (JJ) Pollock, an 8-year-old boy who resides in Pottstown and has been diagnosed with Kidney Cancer (Wilms Tumor) this past August and the cancer has now spread to his lungs. JJ was admitted to C.H.O.P. on November 18, 2020 and had three (3) days of high dose chemo. JJ also had a bone marrow transplant and his mother stayed in insolation with JJ at C.H.O.P. for approximately four (4) weeks. It sounds like JJ will be home for Christmas. As of now and due to the pandemic, we are planning a drive by of JJ's home on December 23, 2020 to drop off gifts and donations to the family.**
3. **Act 59 of 2020 was signed into law on July 14, 2020 (Title 44 PA General Assembly Chapter 72 Mental Health Evaluations) that will impact our police department. It will bestow more responsibilities on the Douglass Township Police Department/Douglass Township when it comes to providing mental health evaluations to our police officers under certain circumstances. I have crafted General Order 123.1 Mental Health Evaluations that reads like and follows the law. This new General Order will keep our police department in compliance with the law, free from liability for non-compliance, and will cause no interruption in our government funding because of being compliant.**

- 4. I would like to publicly thank Adam Heimer from Adam's Royal Car Wash. Adam donated to the local police departments, which included ours, a Healthy Lifestyle wireless atomizer spray gun. We will now be able to sanitize our own patrol vehicles and building using the wireless atomizer spray gun. This will add another layer of protection against COVID 19 for our employees.**

- 5. I would like to wish everyone a Merry Christmas and a Happy New Year. Hopefully next year will be so much better for everyone.**

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Calls for Service	324	295	284	269	294	390	354	389	401	336	352		3688
Vacation Notices	4	2	5	0	2	4	4	0	1	3	1		26
Business Checks	1,836	2,509	2,843	3,354	3,933	3,151	2,733	3,722	3,272	2,843	2,884		33,080
Accidents	5	3	6	2	1	7	6	2	6	8	7		53
Reportable	5	3	6	2	1	7	6	2	6	8	7		53
Non-Reportable	13	10	7	8	10	12	14	9	12	6	10		111
Injuries	4	0	4	1	2	14	1	2	4	6	4		42
# of Vehicles	7	5	26	20	20	33	36	22	32	27	30		258
# of Deaths	0	0	0	0	0	0	0	0	0	0	1		1
Dui Related	0	0	0	1	0	0	1	0	0	0	0		2
Bicycle	0	0	0	0	0	0	0	0	0	0	0		0
Pedestrian	0	0	0	0	0	0	0	0	0	0	0		0
Criminal Investigations	8	9	6	8	3	12	13	11	12	8	7		97
Acc. Inv. Dam. (Attended)	0	0	1	0	0	0	0	0	0	0	0		1
Act 64	1	0	0	0	1	0	1	1	2	1	1		8
ADF	0	1	0	0	0	0	0	0	0	0	0		1
Arrest prior to Requisition	0	0	0	0	0	0	1	0	0	0	0		1
Assault	0	2	1	1	0	1	0	1	0	1	1		8
Burglary	0	0	0	0	0	1	0	0	3	1	0		5
Corruption of Minors	1	0	0	0	0	0	1	0	0	0	0		2
Criminal Mischief	0	1	0	0	0	0	1	0	0	1	0		3
Criminal Trespass	0	0	0	1	0	0	0	0	0	0	0		1
DUI	0	1	0	1	0	0	2	0	0	2	0		6
Fleeing or Attempt. Elude	0	0	0	0	0	0	0	2	0	0	0		2
Fraud	0	0	0	1	1	0	0	0	1	0	0		3
ICC	0	1	0	0	0	0	0	0	0	1	0		2
Identity Theft	0	0	0	0	0	0	1	0	0	0	0		1
Indecent Assault	0	0	0	0	0	0	1	0	0	0	0		1
Involuntary Manslaughter	0	0	0	0	0	0	0	0	0	0	0		1
Megan's Law Violation	0	0	0	0	0	1	0	0	0	0	1		1
Missing Person	1	0	0	2	1	2	0	2	0	0	0		8
Scam	0	0	0	0	0	0	0	0	1	0	0		1
Sexual Assault	1	0	0	0	0	1	0	0	0	0	0		2
Terroristic Threats	0	0	0	1	0	2	0	0	0	0	0		3
Theft	3	1	3	0	0	4	5	5	4	1	4		30
Theft, Retail	1	2	1	1	0	0	0	0	1	0	0		6

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Criminal Arrests	4	4	3	2	2	3	7	4	4	7	3		43
Acc. Inv. Dam. (Attended)	0	0	1	0	0	0	0	0	0	0	0	0	1
Act 64	0	1	0	0	1	0	2	1	1	1	1	1	8
Arrest prior to Requisition	0	0	0	0	0	0	0	0	0	0	0	0	1
Assault	0	1	0	1	0	1	1	0	0	1	2	0	7
Burglary	0	0	0	0	0	0	0	0	0	1	0	0	1
Corruption of Minors	0	0	0	0	0	0	0	1	0	0	0	0	1
Criminal Mischief	1	0	0	0	0	0	0	0	0	0	0	0	1
Criminal Trespass	0	0	0	0	0	0	0	0	0	0	0	0	2
DUI	1	0	1	0	0	0	0	0	0	0	0	0	1
Fleeing or Attempt. Elude	0	0	0	0	0	0	0	1	0	2	0	0	6
Habitual Offender	0	0	0	0	0	0	0	0	1	0	0	0	1
ICC	0	1	0	0	0	0	0	0	0	0	0	0	1
Identity Theft	0	0	0	0	0	0	0	0	1	1	0	0	2
Rape	0	0	0	0	0	0	0	0	0	0	0	0	0
Terroristic Threats	0	0	0	0	1	0	2	1	0	0	0	0	4
Theft	1	1	1	0	0	0	0	1	0	0	0	0	4
Theft, Retail	1	0	0	0	0	0	0	0	0	0	0	0	4
													1
Traffic Enforcement													
Paper Citations	12	11	7	0	0	1	2	23	1	6	1		64
E-Citations	55	51	41	0	13	35	73	95	57	74	108		602
Non-Traffic Citations	4	2	2	3	0	0	4	6	3	5	0		29
Parking Tickets	4	0	3	1	4	0	0	1	0	0	1		14
Miles Traveled	7,625	7,718	7,570	6,637	7,763	7,440	7,060	8,583	7,740	7,560	6,510		82,206
Monies Received													
Twp. Rec'd from Court	\$ 745.61	\$ 2,904.95	\$ 1,548.92	\$ 772.20	\$ 696.91	\$ 1,359.17	\$ 1,539.55	\$ 2,385.04	\$ 1,424.91	\$ 1,302.03	\$ 1,092.76		\$ 15,772.05
Donation	\$ -	\$ -	\$ 50.00	\$ -	\$ -	\$ -	\$ 500.00	\$ -	\$ -	\$ -	\$ -		\$ 550.00
False Alarms	\$ 75.00	\$ 150.00	\$ 125.00	\$ -	\$ -	\$ 100.00	\$ 100.00	\$ 100.00	\$ 125.00	\$ 100.00	\$ 150.00		\$ 1,025.00
Fines and Costs	\$ 352.18	\$ 207.19	\$ 515.10	\$ 193.22	\$ 568.03	\$ 200.78	\$ 98.81	\$ 314.02	\$ 252.36	\$ 141.62	\$ 220.90		\$ 3,054.21
Fingerprinting	\$ -	\$ 15.00	\$ 30.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 45.00
Ordinance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 600.00	\$ -	\$ -	\$ -	\$ -		\$ 600.00
OT Reimbursement	\$ 1,479.51	\$ 359.12	\$ 325.90	\$ 337.30	\$ -	\$ -	\$ -	\$ -	\$ 3,235.13	\$ -	\$ -		\$ 5,736.96
Parking Tickets	\$ 15.00	\$ -	\$ 15.00	\$ -	\$ 15.00	\$ 15.00	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 60.00
Placards	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30.00	\$ -	\$ -		\$ 30.00
Reports	\$ 196.50	\$ 242.00	\$ 240.00	\$ 106.00	\$ 76.50	\$ 167.00	\$ 199.75	\$ 172.50	\$ 123.50	\$ 197.75	\$ 166.75		\$ 1,888.25
Restitution	\$ 130.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 198.37	\$ 151.63	\$ 30.00	\$ -	\$ -		\$ 510.00
Soliciting Permits	\$ 600.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 600.00
State Police Fines/Penalties	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,886.92	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 2,886.92
TOTAL	\$ 3,593.80	\$ 3,878.26	\$ 2,849.92	\$ 1,408.72	\$ 1,346.44	\$ 4,728.87	\$ 3,236.48	\$ 3,123.19	\$ 5,220.90	\$ 1,741.40	\$ 1,630.41		\$ 32,758.39

GILBERTSVILLE AREA COMMUNITY AMBULANCE SERVICE



P.O. Box 332 • 91 Jackson Road • Gilbertsville, PA 19525-0332

Phone: 610-367-9191 • Fax: 610-369-3931

Email: gacas332@gmail.com

www.medic332.com

Emergency: Dial 911

Visit our new website address at www.medic332.org

Gilbertsville Ambulance Chief of Operations Report December 2020

Call Volume for November

<u>120</u> Total for month	<u>1208</u> Total Year to Date
<u>68</u> Patients Transported	<u>12</u> Patient Evaluated/No treatment or transport
<u>13</u> Public Assist	<u> </u> Patient Refusal
<u>1</u> Unit Assist	<u>1</u> Patient treated and released
<u>19</u> Cancelled	<u>1</u> Patient treated transported by another EMS Agency
<u>1</u> Dead on Scene	<u>4</u> Standby

120 Total calls for service for the month

Calls for service by Municipality

<u>52</u> Douglass Township	<u>1</u> Amity Township
<u>29</u> New Hanover Twp	<u>1</u> Bally Borough
<u>10</u> Upper Pottsgrove Twp	<u> </u> Bechtelsville Boro
<u> </u> East Greenville Boro	<u>14</u> Boyertown Boro
<u> </u> Limerick Twp	<u>4</u> Colebrookdale Twp
<u> </u> Lower Frederick Twp	<u>1</u> Douglass Berks
<u>1</u> Lower Pottsgrove Twp	<u>2</u> Earl Township
<u> </u> Pennsburg Boro	<u> </u> Hereford Twp
<u>2</u> Pottstown Boro	<u> </u> Oley Twp
<u> </u> Red Hill Boro	<u>1</u> Washington Twp
<u>1</u> Upper Frederick Twp	<u> </u> Other
<u> </u> Upper Hanover Twp	
<u>1</u> West Pottsgrove Twp	<u>120</u> Total Calls by Municipality
<u>96</u> Total Montgomery County	<u>24</u> Total Berks County

Admission Summary

40 Pottstown Hospital
2 Grand View Health
5 Lehigh Valley Hospital
1 Penn State Health-St. Joseph's
9 Phoenixville Hospital
7 Reading Hospital
3 St. Luke's Upper Bucks
2 Other
69 TOTAL ADMISSIONS

Call Volume by Unit

39 332-1
11 332-2
68 332-3
2 Chief
 Other
120 Total Volume

Response Locations

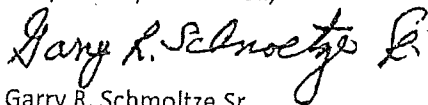
93 Home/ Residence
4 Assisted Living
5 Nursing Home
4 Place of Business
1 Police/Jail
1 School
6 Street or Highway
2 Urgent Care
 Industrial Place
4 Other
120 Total Response Locations

EMS calls By Shift

87 0600-1800
33 1800-0600
120 TOTAL

Festival of Lights Fundraiser

Respectfully Submitted,



Garry R. Schmolze Sr.
Chief of Operations



Gilbertsville Fire and Rescue Company

Monthly Fire Report

November 2020

Incidents by type:

111 - Building fire: 4

131 - Vehicle fire: 1

142 - Brush/Field Fire: 3

162 - Electrical Fire Outside: 1

311 - Medical assist, assist EMS crew: 4

322 - Motor vehicle accident with injuries: 6

412 - Gas Leak: 2

551 - Assist police or other governmental agency: 5 (Fire Police Call)

745 - Fire alarm: 4

900 - Special Service: 2

911 - Citizen Complaint: 1

Total Incidents for November 2020: 36

Fire Company in Service Time: 123 hours, 22 minutes

Calls Year to Date: 261

Fire Company in Service Time Year to Date: 947 Hours, 40 Minutes

Response per Municipality:

Douglass Township Montgomery: 19

Upper Pottsgrove: 3

Boyertown (Berks County): 2

Pottstown Borough: 4

Eastern Berks: 3

New Hanover: 5

Training:

Engineers night / Equipment Checks

Hazardous Materials Operations Refresher

Emergency Vehicle Operations Class

Driver training continuing

Events:

Santa Run scheduled for Sunday December 20, 2020 beginning at 9:00am

Respectfully Submitted,

Andrew A. Duncan
Chief of Fire Operations
Gilbertsville Fire and Rescue