

The meeting of the Douglass Township Board of Supervisors was called to order at 7:06 P.M. Attending were Chairman Alan Keiser, Supervisors Tony Kuklinski and Joshua Stouch, Solicitor Robert Brant, Josh Hagadorn of G&A, Chief Templin, Pete Hiryak, Andrew Duncan, Mike Heydt, and approximately 14 residents. A reporter from Town & Country was present at this evenings meeting.

Mr. Keiser led in the Pledge of Allegiance. Mr. Keiser asked if there were any additions, corrections, or comments to the minutes of the February 19<sup>th</sup>, 2019 Board of Supervisors Meeting, none were given.

A motion was made by Mr. Stouch, seconded by Mr. Kuklinski to approve the minutes of the February 19<sup>th</sup>, 2019 Board of Supervisors Meeting. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Mr. Keiser asked if there were any questions, comments, or corrections to the March 4<sup>th</sup>, 2019 Board of Supervisors Agenda, none were given.

A motion was made by Mr. Kuklinski, seconded by Mr. Stouch to approve the March 4<sup>th</sup>, 2019 Board of Supervisors Agenda as presented. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

#### **BOS Executive Session – Police Department Standard Operating Procedures Review**

Mr. Keiser announced that two Executive Sessions were held this evening. This first session was held from 5pm-6pm on police personnel and the second session was from 6pm-6:45pm on real estate matters. No decisions or votes were taken.

**ZHB Application** – Gehris/Bellevue property on Hoffmansville Road, zoned R-1, residential addition on a non-conforming lot. Proposed hearing Tuesday March 26<sup>th</sup> at 6pm for a variance/special exception. (P/A recommended approval). Mr. Bellevue stated that he will be purchasing his in-laws house which is approximately 1,560sf and plans to move his family into the home and help take care of the property. Mr. Brant asked what the scope of the expansion is, Mr. Bellevue stated that he proposes to add 1,400sf of living space. At the end of the project the house will be two story just under 3,000sf with 5 bedrooms and 4 baths in order to make room for everyone. Mr. Brant asked if there will be a separate kitchen and off street parking, Mr. Bellevue replied there will only be one kitchen and there is off street parking available. Mr. Kuklinski stated that the Board would like more time to review this application before making recommendations to the ZHB. Mr. Brant stated that the BOS will address this at the March 18<sup>th</sup> meeting if Mr. Bellevue would attend that meeting. Manager Hiryak asked if they contacted the neighbor that this will mostly impact, Mr. Bellevue replied that he has contacted the neighbor and they are fine with it. Manager Hiryak also suggested that Mr. Bellevue reach out to the Berks-Mont Municipal Authority and make sure no additional EDU's are needed going forward. Mr. Brant noted that Mr. Garner is representing Mr. Bellevue at the Zoning Hearing, and asked if Mr. Bellevue had any objections if Mr. Brant contacted him with questions, Mr. Bellevue had no objections with that request.

#### **Engineer's Report – Josh Hagadorn, Gilmore & Associates**

*Zern Tract* – Mr. Hagadorn stated that the only thing on his report would be the Zern Tract and Mr. Brant will address that topic. Mr. Brant stated that the Zern Tract consists of 28.93 acres proposed for 236 Townhomes, all approvals were received, the P/A recommended approval as well as reviews by MCPC. Douglass Township will receive payment of \$339,523.76 for the traffic impact fee, a voluntary contribution in the amount of \$170,400.00 to the future acquisition and construction of Market Street; \$85,200.00 shall be paid prior to recording of the Phase 1 Plan and \$85,200.00 shall be paid prior to recording the Phase 2 Plan, a land contribution to Douglass Township consisting of an approximate 1.0346-acre access strip of land along the northeasterly property line adjoining current lands owned by Gambone that leads to Rt.73, and payment to DT of a voluntary contribution in the amount of \$30,000.00 for 122 trees in-lieu-of required plantings. The applicant shall also pay DT \$7,500.00 in consideration of a Grant of Easement Agreement with Aqua Pennsylvania to provide for the installation of a water main to permit a connection of the development to public water service through the Gilbertsville Fire &

Rescue Company property and installation of a 2-inch water line and connection of same to the Douglass Township Fire Company building known as Gilbertsville Fire and Rescue Company at the Applicant's sole cost and expense. Approval is needed for the Final Plan Resolution and Waivers, Resolution No. 030419-01.

A motion was made by Mr. Kuklinski, seconded by Mr. Stouch to approve Resolution No. 030419-01 for the Final Plan & Waiver Resolution for the Zern Tract. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

No questions were given.

A motion was made by Mr. Kuklinski, seconded by Mr. Stouch to accept the Engineer's Report as presented. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

#### **Solicitor's Report – Robert Brant**

Mr. Brant stated that his report was concluded under the Engineer's Report and he had nothing more to add.

Applications which are pending but inactive:

Danny Jake – Hallowell - inactive 2 years

A motion was made by Mr. Keiser, seconded by Mr. Kuklinski to accept the Solicitor Report as given. Keiser-Aye, Kuklinski-Aye, Stouch. Motion passed.

#### **Manager's Report - Pete Hiryak**

1. The Manager reviewed the upcoming meetings as follows: Thursday, March 14<sup>th</sup>, 2019 P/A Meeting @ 7pm, Workshop @ 6pm TBD, Monday, March 18<sup>th</sup> BOS Agenda Meeting @ 6:30pm, BOS Meeting @ 7pm.
2. Annual Township Audit – Herbein & Co. – 3/4/19-3/8/19.

Manager Hiryak stated that he received notification from the Montgomery County Voter Services that Douglass Township will be getting new voting machines. No questions were given.

A motion was made by Mr. Keiser, seconded by Mr. Kuklinski to accept the Manager's Report as given. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

#### **Public Comment**

Mr. Updegrave asked if the sewer permits were handled for the Zern Tract, Mr. Kuklinski stated that sewer permits are handled through the Berks-Montgomery Municipal Authority. Mr. Kolb complained that coming from Cabot on County Line Road people are blowing through that stop sign at the shopping center, Chief Templin stated that it used to be right turn continue only but it has been changed last fall, to a must stop at stop signs in order to give all traffic a chance to move. We gave people a grace period to get used to the change however now the stop sign is being enforced. No other comments were given.

#### **Old Business/New Business**

No old business or new business was given.

A motion was made by Mr. Kuklinski, seconded by Mr. Stouch to adjourn the meeting at 7:25pm. Keiser-Aye, Kuklinski-Aye, Stouch-Aye.

**The next Board of Supervisor's Meeting will be held on Monday, March 18<sup>th</sup>, 2019 @ 7 pm.**

Respectfully submitted by,  
Marcy Meitzler