

The meeting of the Douglass Township Board of Supervisors was called to order at 7:12 P.M. Attending were Chairman Alan Keiser, Vice Chairman Joshua Stouch, Solicitor Robert Brant, Josh Hagadorn of G&A, Pete Hiryak, Andrew Duncan, Mike Heydt, Cynthia O'Donnell, Sgt. Steffie, and approximately 30 residents.

Mr. Keiser led in the Pledge of Allegiance. A reporter was present at this evenings meeting. Mr. Keiser announced that an Executive Session was held tonight prior to the meeting from approximately 6:45pm to 7:10pm involving personnel and real estate issues. No decisions or votes were taken. Mr. Keiser read Mr. Kuklinski's Letter of Resignation effective August 19<sup>th</sup>, 2019. I resign my position of Township Supervisor with Douglass Township, Montgomery County PA. I wish everyone well in their future endeavors in their continued service with Douglass Township.

A motion was made by Mr. Stouch, seconded by Mr. Keiser to accept Mr. Kuklinski's Letter of Resignation as Township Supervisor effective August 19<sup>th</sup>, 2019. Stouch-Aye, Keiser-Aye. Motion passed.

Mr. Keiser thanked Mr. Kuklinski for his years of service to the Township as Supervisor, Constable, Auditor, and Open Space Committee Member. Mr. Keiser announced that if anyone is interested in the position they should send information to the Manager by 4:00pm Monday, August 26<sup>th</sup>, 2019. The position must be filled within 30 days but because of the pending Holiday the Board will be holding interviews for the position on Thursday, August 29<sup>th</sup>, 2019 at 6pm for a decision for the September meeting. A notice for the interviews will be advertised in the paper. The Manager will set up the meeting and schedule the interviews.

Mr. Keiser asked if there were any additions, corrections, or comments to the minutes of the July 15<sup>th</sup>, 2019 Board of Supervisors Meeting, none were given.

A motion was made by Mr. Stouch, seconded by Mr. Keiser to approve the minutes of the July 15<sup>th</sup>, 2019 Board of Supervisors Meeting. Stouch-Aye, Keiser-Aye. Motion passed.

Mr. Keiser asked if there were any questions, comments, or corrections to the August 19<sup>th</sup>, 2019 Board of Supervisors Agenda, none were given.

A motion was made by Mr. Keiser, seconded by Mr. Stouch to approve the August 19<sup>th</sup>, 2019 Board of Supervisors Agenda. Stouch-Aye, Keiser-Aye. Motion passed.

#### **Gilbertsville Area Community Ambulance- Garry Schmoltze**

Chief Schmoltze presented the July 2019 GACAS Report. 60 patients transported, 7 public assists, 3 Unit Assists, 30 cancelled (these were water rescues that were cancelled), 5 patients evaluated no treatment/transport required, 8 patient refusals, 4 patients treated and released, 3 patients treated transported by another EMS Agency, and 1 fire standby for a total of 121 calls for service. Service by Municipality: 42 Douglass Twp, 37 New Hanover, 5 Upper Pottsgrove, 1 Lower Pottsgrove, 11 Pottstown, 1 Upper Frederick, 1 West Pottsgrove, 8 Boyertown Borough, 10 Colebrookdale, 5 Douglass Berks. Admissions: 48 Pottstown, 1 Grand View, 6 Lehigh, 3 Phoenixville, 5 Reading, 1 St. Luke's Quakertown, and 1 other. Chief Schmoltze stated that they staffed 3 ALS trucks during the storm. GACAS participated in a fundraiser at Dairy Queen. No questions were given.

A motion was made by Mr. Keiser, seconded by Mr. Stouch to accept the GACAS Report as presented. Stouch-Aye, Keiser-Aye. Motion passed.

#### **Fire & Rescue Report – Chief Rick Smith**

Chief Smith gave the Fire & Rescue Report for July 2019: 1 fire, 1 wires, 4 fire alarms/CO2 alarm, 1 hazardous material, 1 EMS Assist, 3 vehicle accidents, 7 misc rescues, 4 investigations, 4 fire police, and 7 assist other departments for a total of 33. Chief Smith stated that Mr. Duncan, Chief Schmoltze, and he met with the residents

about the knoxbox ordinance. Residences and commercial properties that have an automatic fire alarm installed are required to have a lock box, this allows the emergency services to enter the premises when responding to an automatic fire alarm without removing windows/doors for accessibility, also allows to fully inspect as to why the alarm went off. The key is municipality specific meaning that each Township is keyed differently.

A resident asked how many keys are there, Chief Smith replied there are 3 keys. They also asked how you can determine if it was a burglary, Chief Smith stated that there are security measures taken that notifies the resident that emergency services entered your residence. Copies of the Ordinance are available for the public. No other questions were given.

A motion was made by Mr. Keiser, seconded by Mr. Stouch to accept the Fire & Rescue Report as presented. Stouch-Aye, Keiser-Aye. Motion passed.

#### **Police Department-Sgt. Steffie**

July Statistics: 443 incidents reported, 6 reportable accidents, 12 non-reportable accidents, 15 criminal investigations, 9 criminal arrests, 105 traffic citations (paper), 18 e-citations, 4 non-traffic citations. On July 11<sup>th</sup> our Township was pounded with over 5 inches of rain causing rapid and severe flooding throughout the Township. As a result of rescue efforts, there was damage to one of our patrol units. We wanted to personally thank Paul and Mark of Gilbertsville Auto Body who picked up the cost for the repairs of our patrol unit. Our police department really appreciates it. Back in May of 2019, Chief Templin coordinated an Active Shooter training program for the personnel at Global Advanced Metals with the Montgomery County S.W.A.T. – Western Region Team. This is the team that serves our area. As a thank-you Global Advanced Metals made a donation of \$2,500.00 to the Montgomery County S.W.A.T. – Western Region Team, we wanted to thank David Levensgood, Facilities Director of Global Advanced Metals for the generous donation. It is partnerships such as these that help keep our communities safer. No questions or comments were given on the police report.

A motion was made by Mr. Keiser, seconded by Mr. Stouch to accept the Police Report as presented. Stouch-Aye, Keiser-Aye. Motion passed.

#### **Zoning Hearing Board – Peiffer Corn Maze on Schlegel Road**

The zoning hearing has been continued for Tuesday, September 17<sup>th</sup>, 2019 at 5pm to review new driveway and parking location drawings. Mr. Brant stated that he attended the first hearing. They are proposing to no longer use Schlegel Road and make this accessible from County Line Road, we will work on conditions. Mr. Sell stated that there is heavy traffic on County Line Road also. Mr. Brant replied, this will all be looked at during the hearing.

#### **Engineer's Report – Josh Hagadorn, Gilmore & Associates**

*538 Congo Road–O&M Agreement for on-site septic system, received Sewage Facility Planning Module for review.*

*Berwind II Flooding Meeting –* There was a staff meeting with The Preserves HOA (fact finding meeting). The HOA will gather information involving the damages, basement flooding, and grading issues for the meeting with Ryan Homes. Ms. Elwell is in the process of gathering this information by the end of August.

*Oak Street/Aspen Lane Evaluation Review –* surveying work and engineering work has been done to find a possible solution and costs involved. 70 Oak Street culvert, swales, and basins in that development were surveyed at DT/NH line, Mr. Hagadorn believes there might be a possible solution without disturbing the wetlands. Manager Hiryak asked if New Hanover agrees to it, Mr. Hagadorn thinks it might only involve going 30 feet onto the New Hanover line, there is sedimentation accumulating in that area and they are looking at a pipe system to the wetlands. Mr. Riner asked what the timeframe is for this, Mr. Hagadorn stated that this would have to be discussed during the budget process. The Manager added that the labor, equipment, and materials would be large costs and scheduling time to do the work would be a big problem with all the other infrastructure repairs that the public works department has scheduled.

*Gilbertsville Veterinary Hospital Expansion Escrow Reduction Release #6 (\$37,561.88)* – G&A reviewed the reduction request and found that it was reflective of the work performed to date with the exception of the landscaping quantities and the wearing course pavement has not been graded according to the plans and a solution is being prepared by the design engineer. Mr. Hagadorn recommends the release of Escrow Reduction Release #6 in the amount of \$37,561.88 contingent upon helping to fix landscaping, grading, and parking lot drainage issues.

A motion was made by Mr. Keiser, seconded by Mr. Stouch to release, based on the recommendation by the Township Engineer, Escrow Reduction Release #6 in the amount of \$37,561.88 to Gilbertsville Veterinary Hospital contingent upon helping to fix landscaping, grading, and parking lot drainage issues. Stouch-Aye, Keiser-Aye. Motion passed.

Mr. Hagadorn stated that he is also looking at other drainage issues and infrastructure problems in the Township. There is additional funding available for the Countyline Road Bridge Project. The manager asked about the Oberholtzer Road culvert replacement, Mr. Hagadorn stated that he has meetings scheduled regarding the Oberholtzer Road culvert, Industrial Drive pipe, and Congo-Niantic culvert repairs. Mr. Hazewski stated that he has storm drain issues at 40 Fox Hollow Drive, Mr. Brant said that Mr. Hazewski's issue would be addressed under his report regarding a Declaration of Covenants Agreement. Mr. Brumwell asked didn't the Planning Agency give the builders and developers guidelines on building in these areas, now it still floods. Permits are given then they build and the first time we get a good rain these homes flood, also Quigley Bus will be on Middle Creek Road and that floods. The manager said there are zoning, design, and engineering requirements for every plan, this flooding involved a great deal of rain in a short amount of time, Mr. Brumwell said you are more concerned about developing and not considering the problems. Mr. Sell announced that you are hiring professionals, someone needs to be accountable, the manager replied that we have professionals look at the plans it is very difficult to stop building if it fits the zoning requirements. Mr. Stouch and Mr. Brant stated that in the case of the Quigley Bus Lot on Middle Creek and Schlegel Roads, Mr. Quigley appealed the decision with the Court of Common Pleas. Mr. Riner from Oak Street commented that no one looks beyond what development they are currently working on and then it becomes a domino effect, four different developments happened in the Oak Street area. The manager stated that we are proceeding very cautiously before we act, we want the cooperation of New Hanover in order to improve this, and we are looking at time, effectiveness, and cost. Mr. Keiser commented that the Planning Agency meets on the second Thursday of every month, these meetings have a very low turnout and he encouraged the public to get involved with the planning process. A resident at 80 Oak Street said it's harder and harder for water to drain off the property, now it just sits it doesn't make it to the pipe, the manager asked Mr. Hagadorn if he is evaluating this pipe. Mr. Hagadorn stated that we are evaluating everything in that area for a pipe system to help drain the water. A resident asked whenever you approve a plan is the plan reviewed, Mr. Hagadorn replied we require as-builts that must be certified by their Engineer as part of NPDES requirements, on-site grading however is not reviewed. The Conservation District allows amended soils. Mr. Brumwell commented if you do all this work and it doesn't work then what happens, what do you do. A resident said that Hallowell was approved before Berwind II, Hallowell was in 2014 and Berwind II 2015, are we now going back to Hallowell. Mr. Brant stated that the Hallowell Tract got Preliminary Plan Approval in 2014 to be developed according to the legal entitlement, if there is something else they want to do other than that plan, well that is a different story, the Township tries to address the problems as they come up but once the process is finished the developer is entitled to develop as they were approved. Mr. Riner asked if in the planning stage they go by 500,000 gallons of water, Mr. Brant stated if regulations require 6" pipe that is what it is but if there is subjective data then a study will be required. Mr. Hagadorn stated that there are several levels of storms and it mostly follows the requirement of 100 year storms. No other questions were given.

A motion was made by Mr. Keiser, seconded by Mr. Stouch to accept the Engineer's Report as presented. Stouch-Aye, Keiser-Aye.

**Solicitor's Report – Robert Brant**

*Stafy Tract – Drainage Easement Extension*, Mr. Brant stated that we have a Declaration of Covenants, Easements and Restrictions Concerning Stormwater Collection Facilities between the Wons, Hazewskis, and Stafys to allow the proper installation and maintenance of the Stormwater Collection Facilities and related facilities for the proposed expansion of an existing stormwater system and related improvements for the benefit of the Wons and Hazewski in connection with surface water runoff. When Stafy II HOA is formed all maintenance concerning the stormwater collection facility and related facilities will be the responsibility of the HOA.

A motion was made by Mr. Stouch, seconded by Mr. Keiser to approve the Declaration of Covenants, Easements and Restrictions Concerning Stormwater Collection Facilities agreement between the Wons, Hazewskis, and Stafys, all responsibility for maintenance of the collection facilities and related facilities with be that of the Homeowner's Association when dedicated. Stouch-Aye, Keiser-Aye. Motion passed

*Hallowell Tract – Rick Mast Final Plan Submission Phase I to P/A, Staff Meeting Request and Planning Module Update* – Mr. Mast wanted to discuss developing the Hallowell Tract in phases, phased Final Approval must go through the Planning Agency. Mr. Mast stated that Keystone Homes wants the phasing and would like to have a staff meeting we are approved for 92 lots and would like 20 lots to be part of Phase I. Mr. Stouch asked why do you want phasing, Mr. Mast replied that it's a large project and they prefer to do it in phases. Mr. Brant said phasing must be presented to the P/A. Mr. Stouch stated that he is not interested in a staff meeting to discuss adding more homes to this plan. Mr. Mast stated that the Dienno Tract can be developed under present zoning with more open space for the Township the staff meeting would be looking at the best develop for Dienno and Hallowell properties. Mr. Stouch said that it sounds like a threat that if we don't have a staff meeting to discuss phasing and adding more lots that you will develop the Dienno Tract to the maximum lots. Mr. Link thought that it was 2 acre zoning for the Dienno property although certain tracts of land can be clustered based on acreage. The Board stated that they are not interested in adding more homes. Mr. Mast stated that after the planning module was prepared it was revised for low pressure grinder pumps on the Hallowell Tract, DEP would like to the Township reapprove the 30 low pressure grinding pumps. Mr. Brant stated that Mr. Hagadorn should review it, however it would be acceptable to make it contingent upon Mr. Hagadorn's review. Mr. Riner asked who would be responsible to maintain the grinder pumps, Mr. Mast stated that there will be a Homeowner's Association and they would be responsible.

A motion was made by Mr. Stouch, seconded by Mr. Keiser to authorize the approval of the revised Resolution for Plan Revision for New Land Development, contingent on Mr. Hagadorn's review, updating the planning module for installation of 30 low pressure grinder pumps on the Hallowell Tract subdivision with the HOA responsible for the maintenance of the low pressure grinder pumps. Stouch-Aye, Keiser-Aye. Motion passed.

Applications which are pending but inactive:

Danny Jake – Hallowell - inactive 2 years

A motion was made by Mr. Keiser, seconded by Mr. Stouch to accept the Solicitor's Report as presented. Stouch-Aye, Stouch-Aye. Motion passed.

**Recycling Report – Andrew Duncan**

No report given.

**Treasurer's Report – Cynthia O'Donnell**

The Treasurer stated that the total bills to be paid for July 2019 totals \$303,149.36. Ms. O'Donnell announced that the Budget Meeting Schedule will be ready for the next meeting and also the MMO calculations. No questions were asked.

A motion was made by Mr. Keiser, seconded by Mr. Stouch for authorization to pay the July 2019 Unpaid Bills in the amount of \$303,149.36. Keiser-Aye, Stouch-Aye. Motion passed.

A motion was made by Mr. Keiser, seconded by Mr. Stouch to accept the Treasurer's Report as presented.

Stouch-Aye, Keiser-Aye. Motion passed.

**Manager's Report - Pete Hiryak**

1. The Manager reviewed the upcoming meetings as follows: Monday, September 16<sup>th</sup>, 2019 BOS Agenda Meeting @ 6:30pm, BOS Meeting @ 7pm. Thursday September 12<sup>th</sup>, 2019 P/A Act 209 Workshop @ 6pm, P/A Meeting @ 7pm.
2. Flooding Disaster Loan Program – Notice from Sen. Bob Mensch's Office – Manager Hiryak stated that there is some low interest funding available for flood victims, there is paperwork in the lobby explaining the details of the funding.
3. Veteran's Coalition of PA – David Clifton – Mr. Clifton stated that he has been volunteering for the Veteran's Affairs for 5 years trying to give back to the Veteran's. On October 5<sup>th</sup>, 2019 at Douglass Park from 10am until 12noon they will be providing meals, clothing, haircuts, counseling, and most anything needed, to the Veteran's in the Community. It is run by Veterans for Veterans. Depending on the turnout we could possibly do this once a month. Mr. Stouch also recommended Pottstown for this program, Mr. Clifton stated that Pottstown was not receptive to the program.

A motion was made by Mr. Keiser, seconded by Mr. Stouch to accept the Manager's Report as presented. Stouch-Aye, Keiser-Aye. Motion passed.

**Public Comment**

A resident asked if Waste Management is still buying Advanced Disposal, Mr. Duncan replied that the transaction would be in effect by December and Waste Management will be honoring our current contract.

**Old Business/New Business**

No old business or new business was given.

A motion was made by Mr. Stouch, seconded by Mr. Keiser to adjourn the meeting at 8:40pm. Stouch-Aye, Keiser-Aye. Motion passed.

**The next Board of Supervisor's Meeting will be held on Monday, September 16<sup>th</sup>, 2019 @ 7 pm.**

Respectfully submitted by,  
Marcy Meitzler