

The meeting of the Douglass Township Board of Supervisors was called to order at 7:06 P.M. Attending were Chairman Tony Kuklinski, Supervisor Alan Keiser, Supervisor Joshua Stouch, Solicitor Robert Brant, Josh Hagadorn of G&A, Pete Hiryak, Andrew Duncan, Cynthia O'Donnell, Mike Heydt, and approximately 26 residents.

Mr. Kuklinski led in the Pledge of Allegiance. A reporter from Town & Country was present at this evenings meeting.

Mr. Kuklinski asked if there were any additions, corrections, or comments to the minutes of the December 3rd, 2018 Board of Supervisors Meeting, none were given.

A motion was made by Mr. Stouch, seconded by Mr. Keiser to approve the minutes of the December 3rd, 2018 Board of Supervisors Meeting. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Mr. Kuklinski asked if there were any questions, comments, or corrections to the December 17th, 2018 Board of Supervisors Agenda, none were given.

A motion was made by Mr. Keiser, seconded by Mr. Stouch to approve the December 17th, 2018 Board of Supervisors Agenda. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Gilbertsville Ambulance Report

Rochel Morrell presented the November GACAS Report. 67 patients transported, 6 public assists, 10 canceled (no patient contact), 6 canceled (prior to arrival at the scene), 6 canceled on scene/no patient found, 2 DOA, 2 patient evaluated no treatment/transport required, 12 patient refused evaluation/care without transport, 1 patient treated released AMA, and 1 fire standby for a total of 113 calls for service. Service by Municipality: 44 Douglass Twp, 25 New Hanover, 9 Upper Pottsgrove, 5 Pottstown, 4 Upper Frederick, 1 East Greenville, 12 Boyertown Borough, 8 Colebrookdale, 1 Douglass Berks, 1 Bally, 1 Earl, and 1 Washington Twp. Admissions: 58 Pottstown, 5 Lehigh, and 4 Reading. No questions or comments were given.

Closest Unit Dispatch Letter from M.C. Public Safety Director – Ms. Morrell gave a brief overview on this pilot program stating that the Department of Public Safety has been working with the Montgomery County Ambulance Chiefs Association and several EMS agencies on a pilot program utilizing GPS to identify and deploy the nearest ambulance to Priority 1 calls. A grant has been obtained to provide vehicle mobile data computers (MDCs) for every ambulance that feature automatic vehicle location capability to identify the nearest ambulance and dispatch it along with a notification to the Jurisdictional ambulance squad, presently 3 EMS agencies have decided not to install MDC's, GACAS has elected to install MDC's. For all other non-critical calls, the jurisdictional ambulance will continue to be dispatched as normal. The new dispatch policy will begin on December 11th, 2018. Mr. Kolb commented that he noticed that the GACAS fees are going to a different place, Ms. Morrell stated that our membership company takes care of it now and keeps an up to date database of all addresses, it is more cost effective for us. Ms. Morrell also stated that the membership drive letters were sent out on Friday. No questions or comments were given.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to accept the GACAS Reports as presented. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Fire & Rescue Report – Chief Rick Smith

Chief Smith gave the Fire & Rescue Report for November 2018: 1 fire alarms/CO2 alarm, 1 hazardous materials, 1 EMS assist, 1 vehicle accident, 1 vehicle rescue, 7 investigations, 2 fire police, and 3 assists to other depts for a total of 17. Eight members started legal concepts for fire police. The fire company will be escorting Santa Claus through Douglass Township on December 23rd from 9am – 4pm, Chief Smith wished everyone a Merry Christmas

& Happy New Year and reminded everyone to water your Christmas trees and check your lights. Mr. Kuklinski polled the Board members that any money left over in the fire police fund should go Fire & Rescue.

A motion was made by Mr. Kuklinski, seconded by Mr. Stouch to give any leftover fire police funding to Fire & Rescue. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to accept the Fire & Rescue Report as presented. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Police Department

Tuition Reimbursement – Officer Andrew Mathias, Criminal Justice Classes- Officer Mathias requests approval for tuition reimbursement to complete 48 credits at \$225.00 per credit for an online Bachelor's Degree in Criminal Justice Administration, he has been accepted into Columbia Southern University Criminal Justice Program. The CSU plan would allow completion of this degree in two years by the end of 2020.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to approve tuition reimburse of 48 credits at \$225.00 per credit for Officer Mathias to take online courses to complete a Bachelor's Degree in Criminal Justice Administration by the end of 2020. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Engineer's Report – Josh Hagadorn, Gilmore & Associates

No report given. Mr. Hagadorn wished everyone Happy Holidays.

Solicitor's Report – Robert Brant

No report given. Mr. Brant wished everyone Happy Holidays.

Applications which are pending but inactive:

Danny Jake – Hallowell - inactive 2 years

Open Space/Recreation Meeting – Roger Updegrove

Mr. Updegrove stated that Mr. Romig was not present this evening he is under the weather. Mr. Updegrove reported that some members of the open space/rec committee would like to know exactly what their duties are, or what should the committee be doing before we hold our open space reorganization meeting. Right now the only event that the committee discusses is the fish rodeo. Ms. Wills stated some of us don't want to be on the committee if we serve no purpose, we would like to draw more members. Mr. Kuklinski stated that he would be willing to meet with the committee in the new year, Mr. Brant stated that a meeting can be set up with the schedule that was approved for 2019. Mr. Kuklinski stated that he will set up a future meeting. Mr. Updegrove wished everyone a Merry Christmas.

A motion was made by Mr. Kuklinski, seconded by Mr. Stouch to accept the Open Space/Rec Committee as presented. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Highway Report- Mike Heydt

Mr. Heydt stated that they fixed the transmission in the grader and installed a motor, repaired potholes, cleaned ditches, and helped to put up the lights for the Christmas Tree Lighting Ceremony. A resident commented that the bridge on Oberholtzer Road got hit, Mr. Heydt stated that the bridge was hit on Wednesday night and a police report was prepared. Mr. Heydt he had a structural engineer look at it on Thursday. The repair costs will go through the vehicle driver's insurance company. Mr. Link stated that there are potholes on Cleaver Road. Mr. Kuklinski asked the public to please call the office to report potholes don't wait until meeting nights to inform us about them. No other questions or comment were given.

A motion was made by Mr. Kuklinski, seconded by Mr. Stouch to accept the Highway Report as given. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Recycling Report – Andrew Duncan

Mr. Duncan asked for the Board's approval to sell the 2002 ODB Leaf Vacuum on Municibid. We have funding from a 902 Grant for a new leaf vacuum.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser for approval to sell the 2002 ODB Leaf Vacuum on Municibid. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Mr. Duncan announced that the Recycling Center will be open for additional hours during the holidays (Thursday, December 27th 9am-1pm and Friday, December 28th 9am-1pm). No questions were given.

A motion was made by Mr. Stouch, seconded by Mr. Keiser to accept the Recycling Report as presented. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Treasurer's Report – Cynthia O'Donnell

The Treasurer stated that the total bills to be paid for December 2018 total \$201,644.79.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser for authorization to pay the December 2018 Unpaid Bills in the amount of \$201,644.79. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Ms. O'Donnell stated that the 2019 Proposed Budget is \$4,059,931.99, the 2019 Budgeted Income is \$4,130,458.00 leaving a surplus of \$70,526.01. After transferring \$135,000.00 to the Employee Benefit Fund for Police Retirees and a transfer from Capital Reserves in the amount of \$62,500.00 and new building loan payments of \$75,816.48, we have a Net Deficit of \$77,790.47. The Tax Millage Rate will be increased from 1.8 mills to 2.3 mills (an increase of .5 mills). Ms. O'Donnell stated that the 2019 Budget and the 2019 Tax Resolution are prepared and ready for adoption by the Board.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser for Adoption of the 2019 Budget as presented by the Treasurer. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser for Adoption of the 2019 Tax Resolution as presented by the Treasurer. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Manager's Report - Pete Hiryak

1. The Manager reviewed the upcoming meetings as follows: Monday, January 7th, 2019 BOS Agenda Meeting @ 6:30pm, BOS Reorganization Meeting @ 7pm. Thursday January 10th, 2019 P/A Workshop Act 209 Discussion @6pm, P/A Reorganization Meeting @ 7pm.
2. Building/Zoning Department November 2018 Report – Manager Hiryak reported that there were 23 permits with the total construction value of \$273,085.00.
3. Residents who are interested in serving on the various Boards, Committees, or Agencies should notify the BOS/Manager.
4. Minutes from the Congo Road Bridge Replacement Meeting are available in the Lobby.

A motion was made by Mr. Kuklinski, seconded by Mr. Stouch to accept the Manager's Report as presented. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Public Comment

Mr. Kuklinski announced that an Executive Session was held this evening prior to the Board meeting from approximately 6:45pm – 7:00pm involving personnel issues, no votes or decisions were given. A resident showed pictures of the flooding on Sassamansville Road and Kulps Road. She was also worried that the 92 lots for the Hallowell Tract would add additional flooding issues to this area, Mr. Hagadorn stated that Hallowell is upstream from this and will not affect it. Mr. Kuklinski asked her to forward the pictures to his email address. The Manager asked if Mr. Heydt would look into this flooding issue with regard to installing warning signs on the roadway. No other comments were given.

Old Business/New Business

Mr. Price stated that road signs are missing for Linsenbeidler Road at Sassamansville Road. No other old business/new business was discussed.

A motion was made by Mr. Kuklinski, seconded by Mr. Stouch to adjourn the meeting at 7:42pm. Keiser-Aye, Kuklinski-Aye, Stouch-Aye.

The next Board of Supervisor's Meeting will be held on Monday, January 7th, 2019 (Reorganization) @ 7 pm.

Respectfully submitted by,
Marcy Meitzler