

The meeting of the Douglass Township Board of Supervisors was called to order at 7:04 P.M. Attending were Chairman Tony Kuklinski, Supervisor Alan Keiser, Supervisor Josh Stouch, Solicitor Robert Brant, Josh Hagadorn of G&A, Chief Templin, Pete Hiryak, Andrew Duncan, Cynthia O'Donnell and approximately 22 residents.

Mr. Kuklinski led the Pledge of Allegiance. Mr. Kuklinski announced that there was an Executive Session this evening from 5pm to 6:18pm involving interviews for appointment to the BMMA Board and involving a Police Unfair Labor Practice Claim/Grievance. No decisions or votes were taken. Town and Country Newspaper will be taping tonight's meeting.

Mr. Kuklinski asked if there were any additions, corrections, or comments to the minutes of the June 18th, 2018 Board of Supervisors Meeting, none were given.

A motion was made by Mr. Stouch, seconded by Mr. Keiser to approve the minutes of June 18th, 2018 Board of Supervisors Meeting. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Mr. Kuklinski asked if there were any questions, comments, or corrections to the July 16th, 2018 Board of Supervisors Agenda. No changes, corrections, or additions were given.

A motion was made by Mr. Keiser, seconded by Mr. Stouch to approve the July 16th, 2018 Board of Supervisors Agenda as given. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Gilbertsville Ambulance Report-Rochel Morrell

Ms. Morrell read the June 2018 GACAS Report: 114 calls for service. 71 transports, 2 public assists, 12 no patient contact, 3 cancelled (prior to arrival at scene), 4 cancelled (no patient found), 2 patient evaluated no treatment/transport required, 5 refused treatment/transport, and 3 public safety standby. Calls for Service: Douglass 39, New Hanover 34, Upper Pottsgrove 5, Pottstown Borough 3, Upper Frederick 2, West Pottsgrove 1, Boyertown 8, Colebrookdale 3, Washington Twp 1, and Bally Borough 1. Admission Summary: Pottstown-Tower Health 53, Lehigh 11, Phoenixville-Tower Health 2, Reading 2, Einstein 1, Penn State Health-St. Joseph 1, and St Lukes 1. Mr. Kuklinski asked to have Chief Schmoltze attend the August pre-agenda meeting at 6pm and go over the mode of tabulation used by GACAS because the call numbers don't add up, Ms. Morrell stated that they did change the formatting system that they are using however she will relay the message to Chief Schmoltze. No other questions or comments were given.

A motion was made by Mr. Kuklinski, seconded by Mr. Stouch to accept the Gilbertsville Ambulance Report as given. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Fire & Rescue Report – Chief Rick Smith

Fire Report for June 2018: 1 vehicle fire, 1 brush/trash fires, 5 fire alarms/CO2 alarm, 1 hazardous materials, 2 EMS assists, 3 vehicle accidents, 3 investigation, and 3 fire police for a total of 19. Upcoming Events: Friday August 10th, 4pm – 8pm Food Truck event along with a "touch a truck" display. Saturday August 18th will be Bike Night 3pm – 9pm. Fire Marshal Report for June: A fire inspection was performed at 1015 E Philadelphia Avenue (McDonald's) 1 hour. Mr. Brumwell commented that there a lot of cars parked along the Liquor Store, Chief Smith told Mr. Brumwell that type of issue is handled by the Police Department. No other questions were given.

A motion was made by Mr. Stouch, seconded by Mr. Keiser to accept the Fire & Rescue & Fire Marshal Report as given. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

PARRC 5-Year Funding Presentation – Craig Colistra & Michael Lane

Mr. Colistra & Mr. Lane gave a brief presentation for the Pottstown Area Regional Recreation Committee. The PMRPC is made up of seven members; Douglass, Upper Pottsgrove, Lower Pottsgrove, West Pottsgrove, Pottstown Borough, and North Coventry Townships. The Committee works to stimulate development and maintenance of recreation facilities; encourage preservation of open space; and implement better planning for parks and recreation. The Recreation Coordinator (Circuit Rider) originated from the 2009 recreation needs study, Penn State University, was implemented in 2014 through a DCNR Circuit Rider Grant with the job function of assisting with grant writing & administration, park planning & design, assess community needs and interests, park inventory & evaluation, facilitate coordination of recreation resources, marketing and event promotion, establish/build relationships with community stakeholders, and advocate for local parks and recreation. The current term ends August 2019. Collaboration: the Department of Conservation and Natural Resources committed \$162,500 over the 5 year grant term, the Pottstown Area Health and Wellness Foundation committed \$220,000 over the 5 year grant term, PMRPC committed to serving as the grant applicant and fiscal agent, and the Schuylkill River GreenWay Association committed administrative services and office space. Participating Municipalities committed \$9,375.00 over the grant term. A list of accomplishments includes Park/Trail Development for the six municipalities involved contributing to physical/social health and community and economic development. Mr. Lane stated that Mr. Kuklinski and Pete Hiryak helped to get this project up and running for Douglass Township. Mr. Hiryak commented that in the four years of the program the Township has received \$381,000 for Park & Rec plans and improvements and Mr. Hagadorn is very instrumental in those efforts in regard to the required engineering associated with the grant applications. Mr. Sell pointed out that you can't see the stop signs in Pottstown since the road was moved on Keim Street for the bike lanes, Mr. Lane said that he would have someone look into it. Mr. Kolb asked how much extra police are patrolling the trail systems, Mr. Lane replied that they are trying to make the trails wider for more accessibility and a signage plan with GPS coordinates to get help to the areas faster. More eyes more people, less of a problem. No other questions or comments were given.

Zoning Hearing Board

Mr. Brant gave a brief overview of the proposed Patriot GMC zoning relief application located at 933 E. Philadelphia Avenue in the General Commercial zoning district. This is mostly a dimensional relief application, and he stated that the P/A recommended support of the zoning relief. The property owners are here tonight to request the Board's recommendation to the Zoning Hearing Board. If the ZHB grants the relief the property owners must come forward with a development plan that addresses the storm water requirements of the site. Ms. Dunn stated that they are asking for a Special Exception and dimensional variances. The plans are to demolish the old pre-existing building on Williams Way to make a vehicle display area, improve curb line & sidewalk along Williams Way and Rt. 73 with additional landscaping requested by the P/A, proposed addition of a 4000 S.F. building addition to the existing dealership and a proposed 6000 S.F. future accessory structure for vehicle display storage to the rear of the property in its northernmost corner. No questions were given.

A motion was made by Mr. Kuklinski, seconded by Mr. Stouch to recommend support of the Patriot GMC Zoning Relief Application to the Zoning Hearing Board. Keiser-Abstain, Kuklinski-Aye, Stouch-Aye. Motion passed.

Police Department Report – Chief Templin

Chief Templin read the Statistics for June 2018: 412 incidents reported, 12 reportable accidents, 12 non-reportable, 17 criminal investigations, 6 criminal arrests, 83 traffic citations, 7 non-traffic citations, and 3 parking tickets. No questions or comments were given. Chief Templin stated that on June 21, 2018 Jason Owens on behalf of Patriot GMC donated \$5,000 to the Douglass Township Police Department for the purchase of equipment and supplies. I would like to thank Jason and all the staff at Patriot GMC for their support. On June 25, 2018 we had an officer exposed to fentanyl while responding to an unconscious subject at Wawa. The Officer came in contact with the drug while trying to treat the unconscious subject sitting in the vehicle. More drugs

were found in the vehicle. The Officer administered narcan to himself and was rushed to the hospital where he was treated and later released. This Officer is doing fine and is back to duty. Subject was charged accordingly. On June 28, 2018 Andrew Duncan, Douglass Township Emergency Management Coordinator and I met with representatives of Flag Zone to discuss their Active Shooter policy and other security issues. A follow up meeting will be at a later date. On June 28, 2018 our police department partnered with New Hanover Chiropractic is a Seatbelt Check/Rewards detail at Wawa in Douglass Township. Motorists were rewarded for wearing their seatbelts with a \$10 gift card, t-shirt, and an informational pamphlet on seatbelt awareness. I want to thank Dr. Fred Sylvester, Marcee Schultz, and all of our friends at New Hanover Chiropractic for putting together this detail. On June 28, 2018 our police department received a Certificate of Appreciation from Representative Marcy Toepel for our participation in the Buckle Up for Safety and Lives Program. The week of July 9th – 13th, 2018 all officers and staff of the police department were trained on the new records management system. A.L.E.I.S. John Comparetto from CSI Technology Group will be with us the entire week helping our officers in the transition phase of this project. We hope to have e-citation filing up and running in August 2018. Mr. Kuklinski stated that the Township bought two scales for the truck traffic at \$1100 each, why are we not using them. Chief Templin replied that when the police department had the scales set up they found that the trucks were not overweight, they only found equipment violations, and we own the scales with New Hanover Township. Mr. Kuklinski asked how many officers can run the scales, Chief Templin replied that Officer Dykie and Sgt. Swavely are weigh masters. Mr. Kuklinski asked, when the last time that New Hanover used the scales was, Chief Templin replied that New Hanover uses them all the time. Mr. Kuklinski added that we spent money for those scales and New Hanover has been benefitting from them not us, I would like a plan formulated for Douglass to use the scales. The Board was in agreement to give Chief Templin direction to use the scales. A resident from Yoder Avenue stated that she sees dump truck traffic using Yoder Avenue. Mr. Dey stated that cars and trucks are running through the stop signs on Holly Road. Ms. Bauer complained of a driver constantly revving his engine at Little & Hoffmansville Road, how do you handle that, Chief Templin told her to call the police department. No other questions were given.

A motion was made by Mr. Kuklinski, seconded by Mr. Stouch to accept the Police Report as presented. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Engineer's Report – Josh Hagadorn, Gilmore & Associates

Douglass Park Improvement Update – In one month the drainage has been installed and they are now working on the sidewalks in front of the Township Building.

Douglass Park Improvement Project Payment Request #1 for \$68,650.87 – Floyd G. Hersh Inc. has submitted an application for payment in the amount of \$68,650.87, which accounts for 10% retainage for the work performed, Gilmore & Associates has inspected the completed work and find it acceptable; therefore we recommend payment in the amount of \$68,650.87.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to authorize the Douglass Park Improvement Release #1 to Floyd G. Hersh Inc. for the work performed in the amount of \$68,650.87 as recommended by Gilmore & Associates, contingent upon receipt of all required paperwork and certified payroll. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Emergency Bridge Assessment - Mr. Hagadorn stated that the bridge on Hoffman Road was hit and there was an emergency bridge assessment concerning how to fix bridge support and guiderail

MS4 Update – Mr. Hagadorn stated that the MS4 has been submitted. No questions or comments were given.

A motion was made by Mr. Stouch, seconded by Mr. Keiser to accept the Engineer's Report as given. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Solicitor's Report – Robert Brant

Moyer/Mooney – Preliminary/Final Resolution – A Preliminary/Final Plan Resolution has been prepared for the Moyer/Mooney Self Storage at 500 & 501 Jackson Road consisting of a 46,000 square foot self-storage facility and 900 square foot office. The zoning hearing board granted relief waivers. Mr. Brant recommended Pre-Final Plan Approval contingent on Moyer/Mooney complying to all requirements and approvals, the zoning hearing board decision, G&A comment & waiver letter, and upon the receipt of \$4,332.80 owed to the Township.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser for approval of Pre-Final Plan Approval for the Moyer/Mooney Self Storage Facility contingent upon complying with the ZHB decision, Engineers comment & waiver letter, all required approvals, and contingent on receipt of \$4,332.80 owed to the Township. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Stafy Tract - Mr. Brant stated that we are waiting for the Montgomery County Conservation Permit and the DEP Planning Module.

Master Traffic Ordinance – A meeting was held to review proposed updates to the Master Traffic Ordinance. It was determined that the existing Master Traffic Ordinance would be reviewed to determine which portions should be retained as part of the new Ordinance. Another meeting will be scheduled to finalize the revisions. No questions or comments were given on the Solicitor's Report.

Applications which are pending but inactive:

Danny Jake – Hallowell - inactive 2 years

A motion was made by Mr. Kuklinski, seconded by Mr. Stouch to accept the Solicitor Report as given. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Highway Report- Mike Heydt

No report given.

Recycling Report – Andrew Duncan

Mr. Duncan stated that tub grinding was completed the first week of June. Wood and leaf mulch is available during normal recycling hours. Free mulch and compost has returned for 2018. The next scheduled Montgomery County Hazardous Waste event will be on Saturday, September 22nd at the Spring Ford 9th Grade Center located at 400 South Lewis Road in Royersford. We are seeing a very large increase in contaminated (curbside) recycling in Douglass Township, if we do not correct this trend, it will start to cost each of us more money to have it collected at the curb. It is very important to still rinse your recyclables, remove lids, empty remaining contents out of containers, and if it does not have a triangle on bottom of container then it is not recyclable. Do not place plastic toys, bags, garden hoses, or blinds. Nothing larger than a laundry detergent container, rule of thumb is when in doubt throw it out in trash bag. 904 grant numbers are completed and ready for review, the 904 grant application is due on September 30th for tonnages collected in Douglass Township for all of year 2017. Leaf collection will begin on Monday, October 22nd and will end on Friday, December 7th. Leaves will not be collected on Thursday November 22nd or Friday, November 23rd.

2017 Hazardous Mitigation Plan Resolution – Montgomery County is asking for municipal adoption of this plan through resolution. It summarizes recent and historical events in Montgomery County, covers data from any type of disaster imaginable, and also covers potential hazards such as crude oil spills and the Limerick Generating Station. It includes response plans, resource lists and a projection of population increases through the year 2040 by municipality. Douglass is expected to grow by just under 3,000 people in the next 20 years.

A motion was made by Mr. Keiser, seconded by Mr. Stouch to adopt the 2017 Hazardous Mitigation Plan Resolution. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

The EMS Board is currently looking to create or amend the current knoxbox ordinance. Emergency Services are having trouble accessing the larger residences (apartment buildings with multiple units) that have the exterior

doors locked making it difficult for the person requesting help to unlock the doors. It was suggested that this could be accomplished through a Resolution. No questions or comments were given.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to accept the Recycling Report and EMS Report as given. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Treasurer's Report – Cynthia O'Donnell

The Treasurer stated that the total bills to be paid for July 2018 amount to \$289,630.52 that also includes the SWIF (Volunteer Fire Fighter Workers Compensation Insurance) payment that was just received. No question or comments were given.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser for authorization to pay the July 2018 Unpaid Bills in the amount of \$289,630.52 which includes the SWIF payment. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to accept the Treasurer's Report as given. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Manager's Report - Pete Hiryak

1. The Manager reviewed the upcoming meetings as follows: Thursday August 9th P/A Staff Meeting & Updates with Quigley Bus @ 6pm, P/A Meeting @ 7pm, Monday, August 20th BOS Meeting @ 7pm, BOS Agenda Meeting @ 6:30pm, Tuesday, August 7th Zoning Hearing Board @ 5pm, Patriot GMC.
2. Building/Zoning Department Monthly Report – Manager Hiryak stated that there were 33 permits with a construction value of \$470,566.00.
3. BMMA Appointment – the Manager stated that we received six applications for this position (Sam Hunter Andy Duncan Sarah Carpenter, Dan Caruso, Bieber, and Keith Corson, the Board held interviews earlier this evening with 5 of the 6 applicants, Ms. Carpenter withdrew her name. The Manager asked the Board if they were ready to appoint someone to fill the position.

A motion was made by Mr. Keiser, seconded by Mr. Kuklinski to appoint Keith Corson to be the Douglass Township Representative on the BMMA Board with his term ending 12/31/18. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Mr. Kuklinski felt that Mr. Corson was the most qualified applicant, with 25 years of experience in water treatment and as a Senior Project Engineer and he is also an instructor at several sewer plants.

BMMA Projects - The manager announced that BMMA Projects for this year include Montgomery Avenue and Grosser Road.

Paper Mill Road Bridge - Construction will begin this month for a full bridge replacement. Two more bridges are expected to be repaired or replaced next year.

Spotted Lanternfly Presentation- Penn State Extension Office and Brian Walsh of Penn State Outreach Program will attend a future meeting and give a presentation and updates on the Spotted Lanternfly. The Board authorized the Manager to invite the local newspapers to the presentation.

Bike Night- the manager stated that bike night is scheduled for August 18th, 2018 and asked for authorization to file for road closure permits.

A motion was made by Mr. Kuklinski, seconded by Mr. Stouch to authorize Manager Hiryak to file for Road Closure Permits for Bike Night and authorization for Chief Templin on overtime and additional personnel in order to cover the Bike Night Event. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to accept the Manager's Report as given. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Public Comment

Mr. Dey of Windward Drive stated that his previous neighbor changed the drainage now the water comes over on his property and he can't mow, Mr. Brant stated that it is a civil issue. Mr. Stouch suggested that the manager and staff should look at it. Mr. Kuklinski authorized Mr. Heydt, Mr. John, and Manager Hiryak look at the issue. Ms. Bauer stated that the fireworks laws have changed. Since this change the explosions are louder, the amount of days that the fireworks are used has increased from early June through July with increased debris, air pollution, and the distance that the fireworks travel. She asked the BOS and EMS to work on an ordinance together, Ms. Bauer put some notes together and will forward her suggestions to the BOS to review. Mr. Kuklinski stated that the Board will take it under advisement. Mr. Brant stated that we can regulate as much as we are allowed however the problem is enforcement. Mr. Sell asked why did we tar & chip Niantic Road, why we can't just pave it. The manager commented that with the tar & chip process the Township can do more road millage improvements compared to blacktop overlays. In addition the process has improved over the years making this a cost effective sealing operation to extend the life of a road. Mr. Sell stated that he was driving slow on Niantic because of the stones from tar & chipping and another car flew past him and swerved throwing the stones all over. The manager commented that Mr. Heydt will give a more in depth view of the benefits to the tar & chip process. No other comments were given.

Old Business/New Business

None given.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to adjourn the meeting at 8:27pm. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

The next Board of Supervisor's Meeting will be held on Monday, August 20th, 2018 @ 7 pm.

Respectfully submitted by,
Marcy Meitzler