

The meeting of the Douglass Township Board of Supervisors was called to order at 7:00 P.M. Attending were Chairman Anthony Kuklinski, Vice Chairman Alan Keiser, Supervisor John Stasik, Solicitor Robert Brant, Josh Hagadorn, Mike Heydt, Andy Duncan, Bob Dries, Peter Hiryak, and 15 residents/developers.

Mr. Kuklinski led us in the Pledge of Allegiance.

Mr. Kuklinski announced that an Executive Session was held prior to the Board of Supervisors Meeting involving litigation, personnel, and real estate matters, no decisions or votes were taken.

Mr. Kuklinski asked if there were any additions, corrections to the minutes of the November 20th, 2017 Board of Supervisors Meeting, none were given.

A motion was made by Mr. Keiser, seconded by Mr. Kuklinski to approve the minutes of November 20th, 2017 Board of Supervisors Meeting. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

Mr. Kuklinski asked if there were any additions, changes, or corrections to the December 4th, 2017 Board of Supervisors Agenda. No corrections or changes were given.

A motion was made by Mr. Stasik, seconded by Mr. Keiser to approve the December 4th, 2017 Board of Supervisor Agenda as presented. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

Engineers Report – Josh Hagadorn

Cobblestone Crossing – Mr. Hagadorn stated that there is an 18-Month Maintenance Escrow Agreement of \$102,568.29 to be put in place. Mr. Brant asked for the Board of Supervisors to give Authorization of Execution for the 18-Month Maintenance Bond Agreement for Cobblestone Crossing.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser for Authorization of Execution of the 18-Month Maintenance Escrow Agreement in the amount of \$102,568.29. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

Mr. Hagadorn recommended the Cobblestone Crossing Escrow Release #6 in the amount of \$68,378.86. This release finalizes the construction phase of the development.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser for authorization of the Cobblestone Crossing Escrow Release #6 as recommended by the Township Engineer. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

Mr. Hagadorn stated that he had a meeting with the Montgomery County Conservation District and it was recommended that the Township send a letter to DEP concerning the NPDES Permits and how it effects the Township. The new contact for the Montgomery County Conservation District will keep us in the loop going forward, unfortunately DEP and NPDES do not notify for us of any changes or updates. He will follow up on the concerns that Mr. Brumwell has on the material being moved from Mr. Gibson's property. Mr. Brumwell stated that the soil level was lowered on the north side of Middle Creek and a field was raised, it just doesn't seem right and he said now it is dug up at the pumping station. Mr. Hagadorn replied that those things were approved on the 2012/2013

plans for NPDES creating wetlands an amendment was given to NPDES to allow excess soil so it would not impact the 100 year storms. Mr. Brumwell asked who owned the northside of the creek, Mr. Kuklinski responded that Mr. Gibson is the owner. Mr. Hagadorn said that Mr. Gibson uses Mr. Harings driveway for access to the area and Mr. Haring receives soil in exchange for the access. Mr. Brumwell requested copies of the plan. Mr. Hagadorn stated that he has a meeting with Mr. Gibson tomorrow at 1:00pm. The Chairman suggested that Mr. Brumwell attend the meeting tomorrow to express his concerns directly to Jim Gibson. Mr. Hagadorn stated that he is also working on the Holly Road plan and the Landscaping Ordinance for the Planning Agency in December. No other questions were given.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to accept the Engineer's Report as presented. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

ESB Report – Andrew Duncan

Mr. Duncan announced that Fire & Rescue sent out second notices for their fundraising efforts. GACAS will be mailing out their fundraising letters. Fire & Rescue will be escorting Santa through the Township on December 17th. The basketball net removal letters were mailed and some have complied, a follow up letter will be mailed to the addresses that did not comply. Mr. Heydt thanked Mr. Duncan for all his help with the tree lighting ceremony on Friday evening and also gave a special thanks to Santa. No other comments or questions were given.

A motion was made by Mr. Stasik, seconded by Mr. Keiser to accept the ESB Report as presented. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

Solicitor's Report – Mr. Robert Brant

Gilbertsville Veterinary Hospital – Mr. Brant stated that the O & M Maintenance Agreement & Land Development Agreements have been prepared for the Gilbertsville Veterinary Hospital Expansion Plan and asked for Authorization of Execution.

A motion was made by Mr. Keiser, seconded by Mr. Kuklinski for Authorization of Execution of the O&M Maintenance Agreement and Land Development Agreements for the Gilbertsville Veterinary Hospital Expansion. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

Highway Building Update

Mr. Dries stated that Mr. Heydt and the road crew did a lot of work at the new building and also got a lot of free concrete when there is excess leftover from another job site. The concrete company gives it away instead of dumping it at their plant. They road crew installed the grab bars in the bathrooms, and painted the walls. They really did a good job and they deserve a lot of credit. Mr. Sell asked how this effected the construction contract, Mr. Kuklinski and Mr. Dries stated that there were clauses and change orders in effect within the contract that we could take care of some of the work ourselves when applicable. The concrete walkway, generator pad, and cabinet work was done by our workers on change orders. No other questions were given.

Manager's Report – Peter Hiryak

1. Schedule of Meetings:

- a. Thursday December 14th P/A meeting @ 7pm, Landscape Workshop @ 6pm, Monday December 18th Open Space/Rec Committee @ 6pm, BOS Agenda Meeting @ 6:30pm, BOS Meeting @ 7pm.

2. 2018 Meeting Dates & Holiday Schedule (BOS Approval Required & Authorization to Advertise

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to approve the 2018 Meeting Dates, 2018 Holiday Schedule, and Authorization for Advertisement. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

3. Susquehanna Municipal Trust – Safety & Loss Control Manual for Workers Comp Insurance (BOS Review). Mr. Kuklinski asked to table this until the December 18th meeting.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik to table the Susquehanna Municipal Trust Safety & Loss Control Manual for Workers Comp Insurance for the December 18th, 2017 meeting. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

4. Anyone interested in volunteering to serve on any Committees or Boards please contact the Board of Supervisors or the Manager. No comments were given.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik to accept the Manager's Report as presented. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

Public Comment

Mr. Dries stated that he will be retiring at the January 2nd meeting, they are replacing me with a full time employee. Mr. Kuklinski thanked Mr. Dries for his service. Mr. Stasik stated that it was a joy to watch someone who knew about construction, Bob did a marvelous job, and the building looks good because of Bob's help. Mr. Brumwell asked why it was easy to get permits to move soil around but for other people it is harder to get the permits, the manager responded that Mr. Gibson paid an engineer to handle the paperwork and drawings which would be very expensive for the average homeowner. Ms. Orner personally thanked Mr. Dries for stepping in at a time when things were in turmoil. Mr. Keiser stated that we are very proud of our new building and we want to show it off. It was decided by the Board that the Reorganization Meeting on January 2nd, 2018 will be held at the new maintenance building at 108 Municipal Drive and it will be advertised with the 2018 Meeting Dates. No other comments were given.

Old Business/New Business

No new business or old business was given.

A motion was made to adjourn the meeting at 7:33pm by Mr. Kuklinski, seconded by Mr. Stasik. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

Respectfully submitted by,
Marcy Meitzler