

The meeting of the Douglass Township Board of Supervisors was called to order at 7:03 P.M. Attending were Chairman Tony Kuklinski, Vice-Chairman Alan Keiser, Supervisor John Stasik Jr., Solicitor Robert Brant, Josh Hagadorn from Gilmore & Associates, Chief Templin, Pete Hiryak, Andrew Duncan, Mike Heydt, Robert Dries, Cynthia O'Donnell and approximately 20 residents/developers.

Michael Crooker from Scout Troop 505 was present at the meeting working toward his Communications Badge and led the pledge of allegiance. Mr. Kuklinski asked if there were any changes, corrections, or comments on the minutes of April 3<sup>rd</sup>, 2017 Board of Supervisors Meeting, no comments, changes, or corrections were given.

A motion was made by Mr. Keiser, seconded by Mr. Stasik to approve the minutes of April 3<sup>rd</sup>, 2017 Board of Supervisors Meeting. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

Mr. Kuklinski asked if there were any questions, comments, or corrections to the April 17<sup>th</sup>, 2017 Board of Supervisors Agenda, no questions, comments, or corrections were given.

A motion was made by Mr. Keiser, seconded by Mr. Stasik to approve the April 17<sup>th</sup>, 2017 Board of Supervisors Agenda as presented. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

#### **Gilbertsville Ambulance Report – Garry Schmoltze**

March 2017: 101 calls for service. 64 transports, 12 cancellations, 15 no patient found, 7 refusals, 2 DOA, 1 no treatment required. 62 Advanced Life Support, 39 Basic Life Support. Calls for service: 55 Douglass, 21 New Hanover, 5 Upper Pottsgrove, 11 Boyertown Borough, 2 Colebrookdale, 1 Upper Frederick, 5 Pottstown, 1 Earl. 308 calls to date in 2017. Admission Summary: 45 to Pottstown, 6 to Lehigh, 7 Phoenixville, 4 Reading, 1 Grandview, 1 Einstein. Training: Ongoing training with McNeil.

A motion was made by Mr. Stasik, seconded by Mr. Kuklinski to accept the GACAS as given. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

#### **Fire & Rescue Report – Chief Rick Smith**

Fire Report for March 2017: 1 wire fire, 2 brush/trash fires, 2 fire alarms/CO2 alarms, 1 EMS assist, 2 vehicle accidents, 2 special service, 6 fire police, 2 assists to other departments for a total of 18 calls. Training: Water Rescue Awareness, New Hanover Lutheran Boy Scouts fire extinguisher training, Boyertown YMCA fire extinguisher training. Thursdays Bingo proceeds will go to the Laurel House and also the Fire Company walk a thon fundraiser for Laurel House on May 16<sup>th</sup>, 2017. Fire Marshal Report: March 2<sup>nd</sup> fire investigation at Taco Bell which included closing of the restaurant (1hr), March 3<sup>rd</sup> – follow up investigation at Taco Bell before re-opening of the restaurant (1hr.), March 3<sup>rd</sup> – fire investigation at 1233 E. Philadelphia Avenue (2hrs), for a fire loss of \$10,000. Mr. Kuklinski stated that Doris Arnold, living at Mensch Lane, wrote a letter on 4/3/17 praising the emergency personnel for their services in responding to a fire in her basement. Mr. Kuklinski commended all the responders for their actions.

A motion was made by Mr. Stasik, seconded by Mr. Kuklinski to accept the Fire and Rescue Report and Fire Marshal Report as given. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

#### **Gilbertsville No. 1 Report – Wannita Kollar**

No report.

**Police Department Report – Chief Templin**

Statistics for March 2017: 361 incidents reported, 8 reportable accidents, 13 non-reportable, 15 criminal investigations, 6 criminal arrests, 89 traffic citations, 8 non-traffic citations, 3 parking tickets. Monies received by the Township \$4,170.76. On March 26, 2017 2pm – 6pm, the DTPD, F&R, and GACAS held its second Child Safety Seat Check Program at Gilbertsville Fire & Rescue's station. Children also had the opportunity to tour the fire house and see the fire, police, and ambulance vehicles while parents were educated on the proper installation of their child safety seats. The event went well. On March 28, 2017 BASH student, Joshua Mazzanti, completed his job shadow project. We wish Joshua the best of luck in his future endeavors. On April 29, 2017 from 10am to 2pm our police department will once again be participating in the National Take Back Initiative. People will be able to turn in their unwanted, unused, and expired medications here at our station to be immediately disposed of in the proper fashion. As always, we have our collection box here at the Township Office for collection as well as during regular business hours of the Township. Our radios are up and running, we have 12 old radios and I would like authorization from the Board to donate 2 to Andy Duncan for use by EMS and the remaining 10 to be donated to Chief Schmoltze for use by the Gilbertsville Area Community Ambulance Service (GACAS). No questions were given.

A motion was made by Mr. Stasik, seconded by Mr. Keiser to authorize Chief Templin to donate 2 of the old police department radios to Andy Duncan for use by Emergency Management Services and the remaining 10 radios to be donated for use by the Gilbertsville Area Community Ambulance Service (GACAS). Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to accept the Police Report as presented. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

**Open Space/Recreation Committee – Randy Romig**

Mr. Romig announced that the committee is finalizing the plans for the Trout Rodeo to be held May 13<sup>th</sup> at Mr. Mashintonio's pond, 170 Linsenbeidler Road, Gilbertsville, PA from 8am – 1pm. Mr. Romig stated that he will meet with Mr. Hiryak to discuss all the details within the next week or so as to who is responsible for what. Mr. Mashintonio is having a rodeo for our Veterans from 2pm to 6pm in the afternoon after our rodeo, the Board has donated \$200.00 to the Veteran's Event. Anyone interested in donating your time to help at the Veterans event would be most welcome. Donations for the Veterans Trout Rodeo can be made to Rolling Thunder Chapter 1 PA, P O Box 463, Eagleville PA 19408, please note on the check that it's for the May 13<sup>th</sup> Veterans Trout Rodeo. The manager stated staff has ordered the trout including 12-15 larger trout, flyers for the schools (Judy Wills has them to distribute), port a potty and washstand, and will also supply the condiments, napkins, soda, and water. Mr. Mashintonio stated that the Coatesville Veterans Hospital will be transporting Veterans to the event, Mr. Dries asked to invite the Spring City Veterans Hospital also. Mr. Mashintonio stated yes they would also be invited. Mr. Sell asked if we could have the pledge for the 8am rodeo and the lowering of the flag at the Veterans event. No other comments were given.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik to accept the Open Space/Rec Committee Report as presented. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

**Engineer's Report – Josh Hagadorn, Gilmore & Associates**

Mr. Hagadorn stated that he started the zoning review for the self-storage unit proposal on Jackson Road. He is also reviewing the Hollenbach Construction contracts for the new highway building, demolition is ongoing and we are waiting for Met Ed to disconnect the electric from the old building and connect electric to the recycling building. We will work on the construction schedule after execution of the contract.

A motion was made by Kuklinski, seconded by Mr. Stasik to accept the Engineer's Report as presented. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

**Solicitor's Report – Robert Brant**

Mr. Brant stated that a public hearing has been scheduled for May 1<sup>st</sup>, 2017 for the proposed adoption of the Riparian Corridor Ordinance and the proposed adoption of the Sketch Plan Ordinance. He is reviewing the maintenance building documents, conferring with Chief Templin on the Master Traffic Ordinance, and reviewing the Soccer Club Agreement. The Gilbertsville Veterinary Hospital Expansion Plan is moving forward pending the vacating of Nathan Avenue.

Applications which are pending but inactive:

Danny Jake – Hallowell inactive 2 years

A motion was made by Mr. Stasik, seconded by Mr. Keiser to accept the Solicitor's Report as presented. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

### **Highway Report – Mike Heydt**

Mr. Heydt reported that they have been fixing potholes, removed plows from most of the trucks, they temporarily moved into the recycling building, worked on Buchert Road, cleaned the ditches on Hoffmansville Road at Miller Road, and started to do some demolition work at the old highway building. They are waiting for Met Ed to disconnect electric from the remaining section of the highway building before completion of demo work. Mr. Heydt stated that he plans to Tar & Chip Congo Road with \$50,000 that was budgeted for the work out of the State Aid Fund. Mr. Heydt has received "SLOW MOVING" stencils from Colebrookdale to use on Niantic and Green Hill Road because of the accidents in that area. Mrs. Blankenbiller asked if she can do anything to make her property safer, Mr. Heydt stated that the house is only 5ft. from the right-of-way, maybe a stop sign would work. Chief Templin commented that you have to do an engineering study for a stop sign, lately the accidents in that area involve speeding and alcohol, Mrs. Blankenbiller asked if rumble strips would help, Mr. Kuklinski asked Mr. Hagadorn to review the situation and try to come up with a solution. No other questions or comments were given.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik to accept the Highway Report as presented. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

### **Treasurer's Report – Cynthia O'Donnell**

The total bills to be paid for April 2017 amount to \$182,170.96 and include a late invoice submitted from Keystone Disposal. No questions were given.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik for authorization to pay the April 2017 Unpaid Bills. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

Ms. O'Donnell stated that the Auditors closing meeting for 2016 is scheduled for Friday April 28<sup>th</sup>, 2017 at 2pm. The Auditor for the 2016 Liquid Fuels Audit will be here on April 19<sup>th</sup>, 2017. Ms. O'Donnell stated that she would be attending a Government Financial Officers Association PA Conference April 23<sup>rd</sup> – 26<sup>th</sup>, 2017 at State College. No questions were asked.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to accept the Treasurer's Report as given. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

### **Manager's Report - Pete Hiryak**

1. The Manager reviewed the upcoming meetings as follows: Monday, May 1<sup>st</sup>, 2017 EMS @ 6pm, BOS Agenda Mtg @ 6:30pm, BOS Mtg @ 7pm. Thursday, May 11<sup>th</sup> P/A Meeting @ 7pm, No Workshop scheduled for May.
2. Vist Bank meeting Friday April 21<sup>st</sup> @ 1pm, Transfer of Depositories.
3. Boyertown Soccer Club – 2 year Park Agreement \$5,000/year – the manager stated that approval is needed by the Board for the Agreement between the Boyertown Soccer Club and Douglass Township, the 2 year Agreement is that the Soccer Club will pay Douglass Township \$5,000 per year for the mowing of the soccer fields at Douglass Park and all other care and maintenance of the Douglass Park Soccer Fields will be

the responsibility of the Boyertown Soccer Club. Mr. Hiryak also advised the Board that a local landscaper would mow the fields at an estimated cost of \$5,000 per year.

A motion was made by Mr. Stasik, seconded by Mr. Keiser for authorization of the 2-year Park Agreement, at \$5,000 per year, between The Boyertown Soccer Club and Douglass Township for the mowing of the soccer fields at Douglass Park, all other care and maintenance of the Douglass Park Soccer Fields will be the responsibility of the Boyertown Soccer Club. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

Manager Hiryak recommended MVP Lawn and Landscaping of Boyertown for the mowing of the Douglass Park Soccer Fields.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to authorize MVP Lawn and Landscaping of Boyertown to mow the Douglass Park Soccer Fields. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

No comments were given.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to accept the Manager's Report as given. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

**Public Comment**

None

**Old Business/New Business**

None

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik to adjourn the meeting at 7:39pm. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

**The next Board of Supervisor's meeting will be held on Monday, May 1<sup>st</sup>, 2017 @ 7 pm.**

Respectfully submitted by,  
Marcy Meitzler