

The meeting of the Douglass Township Board of Supervisors was called to order at 7:01 P.M. Attending were Chairman Tony Kuklinski, Vice-Chairman Fred Ziegler, Supervisor Alan Keiser, Solicitor Paul Bauer, Josh Hagadorn from Gilmore & Associates, Corporal Swavely, Bob Dries, Mike Heydt, Andy Duncan, Pete Hiryak, and approximately 15 residents.

Mr. Kuklinski led us in the pledge of allegiance. Mr. Kuklinski asked if there were any changes, corrections, or comments on the minutes of January 19th, 2016 Board of Supervisors Meeting, no comments, changes, or corrections were given.

A motion was made by Mr. Keiser, seconded by Mr. Kuklinski to approve the minutes of January 19th, 2016 Board of Supervisors Meeting. Keiser-Aye, Kuklinski-Aye, Ziegler-Aye. Motion passed.

Mr. Kuklinski stated that he had an addition to the February 1st, 2016 Agenda and added 2A- Justin Keller to the Agenda, Mr. Kuklinski asked if there were any other changes, corrections, or additions. No other comments were given.

A motion was made by Mr. Keiser, seconded by Mr. Kuklinski to approve the agenda of February 1st, 2016 with the addition of 2A – Justin Keller. Keiser-Aye, Kuklinski-Aye, Ziegler-Aye. Motion passed.

Justin Keller – Regional Recreation Coordinator

Mr. Keller stated that he is the Regional Recreation Coordinator for (6) Municipalities partly funded through the DCNR Circuit Rider Grant and through the (6) Municipalities that he represents. Last year he helped with the Master Plan for the Douglass Township area parks. Mr. Keller stated that his background is in Planning and Landscape Architecture. He is involved with the Tri-County Regional Trail Study to link all trails together in the Tri-County Area. They polled the public asking them what they would like to see in the area and 40% asked for trails and interconnecting trails. Mr. Keller helps with event promotion from the spring to November by posting monthly on the PMRPC calendar. Mr. Keller stated that he is here this evening to reach out to Douglass to see if there is a need for any grants, Mr. Kuklinski asked if Mr. Keller has ever met with the Open Space Committee, Mr. Keller replied that I have met with them in the past. Mr. Kuklinski stated that there are some future open space areas that you could help our open space committee with ideas and grants, and he asked Mr. Keller to keep in touch with the manager and Mr. Hagadorn. Mr. Kuklinski said that we have staff meetings with developers, would you be available for these meetings. Mr. Keller replied that he would be available for these meetings and we should just let him know the dates and times. The manager stated that the funding from the second mini grant will be used for the Master Plan for Keller Woods, Congo Road North, and the Merkel Road open space. No questions were asked.

Engineer's Report – Josh Hagadorn, Gilmore & Associates

Berwind II Subdivision – Douglass Estates Phases 2&3 - This project is proceeding through construction. On 1/28/16, we forwarded our letter of recommendation to the Township regarding Letter of Credit Reduction #1. The value of the work performed to date is \$655,786.46. Subtracting retainage of 10% of the value of the work performed to date and adding release of security and contingency, engineering/inspection, and administrative and legal fees results in an amount of \$782,223.79. We recommend reduction of the Letter of Credit by this amount. Should the Board approve this reduction request, then the amount remaining in the Letter of Credit would be \$769,509.73. No questions were asked.

A motion was made by Mr. Keiser, seconded by Mr. Kuklinski to approve the Letter of Credit Reduction Request #1, based on the recommendation of the Engineer for Douglass Estates Phases 2&3, in the amount of \$782,223.79, with a balance remaining of \$769,509.73. Keiser-Aye, Kuklinski-Aye, Ziegler-Abstain. Motion passed.

Donnelly Tract – We are reviewing the revised plans and will issue a review letter prior to the February 11, 2016 Planning Agency meeting.
view by our office.

Quigley Bus Service Land Development – We are reviewing the revised plans and will issue a review letter prior to the February 11, 2016 Planning Agency meeting.

Zern Tract (101 Jackson Road) – A staff meeting is being set up with the applicant to discuss the most recent review letter.

County Line Road Bridge Replacement – We are working with adjacent property owners on the access easements for the bridge construction and maintenance. We have submitted all permit applications and are awaiting approval from the PADEP and from PenDot. Mr. Hagadorn stated that we may have to meet individually with the property owners. No questions were asked.

A motion was made by Mr. Keiser, seconded by Mr. Kuklinski to accept the Engineer's Report. Keiser-Aye, Kuklinski-Aye, Ziegler-Aye. Motion passed.

Mr. Kuklinski commented that he was not able to attend Mr. Stasik's last meeting due to a scheduling conflict however he wanted to thank Mr. Stasik for his years of service and also thanked Mr. Stasik for his guidance as a Supervisor of Douglass Township. Mr. Stasik thanked Mr. Kuklinski and stated that Douglass Township is on a good path, with good staff, and he is proud to be a part of it.

Solicitor's Report – Paul Bauer

Ordinance 2009-01 Land Waste Management Act 38 – Per my last report, I had advised that it was my recommendation that the Ordinance be repealed. At such time the Board was to take this matter under review. I am respectfully requesting the approval of the advertisement for the repeal of this Ordinance. No questions were asked.

A motion was made by Mr. Ziegler, seconded by Mr. Kuklinski, based on the recommendation of Solicitor Bauer, to authorize the advertisement for the repeal of Ordinance 2009-02 Land Waste Management Act 38. Keiser-Aye, Kuklinski-Aye, Ziegler-Aye. Motion passed.

Police Contract – The neutral arbitrator has been selected. May 9th, 2016 is proposed as the date for the arbitration hearing. No other questions were asked.

Applications which are pending but inactive:

Danny Jake – Hollowell inactive 2 years

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to accept the Solicitor's Report. Keiser-Aye, Kuklinski-Aye, Ziegler-Aye. Motion passed.

ESB Report – Andrew Duncan

Mr. Duncan stated that the ESB Board voted on Chairman & Vice Chairman as follows Chairman Andrew Duncan, Vice Chairman Greg Lignelli. The basketball net issue was discussed, this year we provided Chief Templin with a list of residences with nets in the roadway and letters were sent out for removal. We researched how other Townships handle this issue and Limerick Township is currently looking at an Ordinance. We have decided that this issue can be controlled better under the vehicle code instead of enforcing this through an ordinance. Chief Smith informed the ESB Board that the GMC Pick Up was received and put into service and the new rescue vehicle is expected in March. End of Snowstorm Report: Precipitation began falling around 1800 hours on Friday evening 1/22/2016 and ended around 2300 hours on 1/23/2016. Gilbertsville area received 20"-25" of snow through the duration of the storm in addition to wind conditions that made open areas higher due to snow drifts. Montgomery County created a winter storm event on Knowledge center. There was not a need for Douglass Township to create an event to attach. The Municipality Emergency Operations Center did not open and was not needed. The Gilbertsville Area Community Ambulance service reported 16 calls for emergency service from Friday morning to Sunday evening. 7 calls were in Douglass Township. Saturday at the height of

the storm, two ambulances were fully staffed. There were no unmet needs reported. Township road crew plowed in front of the apparatus bays two times during the storm. Sgt. Swavely reported 31 calls for service from Friday evening thru Sunday evening. 6 calls were for stranded or disabled motorists. 1 call for a non-reportable accident. There were 0 reportable accidents in Douglass Township. Personnel were 2-3 per shift throughout the storm. Police SUV's were utilized during the snow storm. No unmet needs were reported. Considerations: The police department may want to look into placing tow hooks or some sort of trailer receiver on the new SUV's. There were two incidents where the vehicles became stuck, but there was no spot for the highway department to hook to and pull them out. They were easily removed with some shovel work. Hwy Dept: 9 personnel working from Friday 1/22/16 20:00 hours – 00:00hours, Saturday 1/23/16 06:30 hours – 01:30 hours, and Sunday 1/24/16 06:00 hours – 19:00 hours. 150 tons of salt was used for the storm, 5 large dump trucks, 1 F-550 dump truck, 2 tractors (1 with plow, 1 with snow blower), 1 wheel loader with plow, and 1 grader with plow. Truck 6 had a small fire incident on Sunday and has been repaired. Minor breakdowns and repairs were reported and repaired accordingly. The Highway Department continued to open and widen roads and site distance problems from Monday-Thursday morning during regular working hours with the tractor w/snow blower, wheel loader, skidsteer, and truck 1. Highway personnel responded with Fire and EMS to all dispatched incidents in the Township through coordination of Roadmaster Heydt. The manager reports a proportional volume of calls about damaged mailboxes due to the plowing operations and heavy snow being pushed against them. The manager is looking for a formal policy to address the residential complaints of mailbox damages. The Fire Department received 4 calls for service for the duration of the storm, utility 67 with plow responded on all calls with personnel, squad 67 had tire chains installed for the duration of the storm. There were no unmet needs reported. PEMA is requesting storm damage assessments be returned to Montgomery County by February 5, 2016. Coordinator Andrew Duncan will be working on this assessment. Mr. Duncan stated that everything went well and everyone worked well together.

No questions were asked.

A motion was made by Mr. Ziegler, seconded by Mr. Keiser to accept the ESB Report as given. Keiser-Aye, Kuklinski-Aye, Ziegler-Aye. Motion passed.

Manager's Report - Pete Hiryak

1. The Manager reviewed the upcoming meetings as follows: Thursday February 11th P/A Act 209 Workshop @ 6pm, P/A Meeting @ 7pm. Tuesday February 16th Open Space @ 6pm, BOS Agenda Meeting @ 6:30pm, BOS Meeting @ 7pm.
2. FEMA Floodplain Ordinance (Revised) – Hearing advertised for Tuesday February 16th, 2016 @ 7pm.
3. Zoning Hearing Board – Associated Truck Parts (Eldon Leasing), E. Philadelphia Ave & Bartman Ave Wednesday, February 3rd, 2016 @ 6pm.

No questions were given.

A motion was made by Mr. Ziegler, seconded by Mr. Keiser to accept the Manager's Report as given. Keiser-Aye, Kuklinski-Aye, Ziegler-Aye. Motion passed.

Old Business/New Business

Mr. Kuklinski asked if there was any old business, new business, or public comments. No comments or questions were given.

A motion was made by Mr. Ziegler, seconded by Mr. Keiser to adjourn the meeting at 7:33pm. Keiser-Aye, Kuklinski-Aye, Ziegler-Aye. Motion passed.

The next Board of Supervisor's meeting will be held on Tuesday, February 16th, 2016 @ 7:00 pm.

Respectfully submitted by,
Marcy Meitzler